



## CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY COMMITTEE

### PURPOSE

The Environment Committee will advise the Council of the RM of McKillop No. 220 on all matters related to environmental issues including conservation, sustainability, green energy solutions and environmental legislation and regulations. The Environment Committee will advise and make recommendations to Council on how to implement environmentally sustainable best practices that are in the best interest of the RM of McKillop, its ratepayers, and residents.

### DEFINITIONS

- a) **Council** - means the Council of the Rural Municipality of McKillop No. 220
- b) **RM** - means the Rural Municipality of McKillop No. 220

### LEGISLATIVE AUTHORITY

*The Municipalities Act*

#### **Council committees and bodies**

81 A council may establish council committees and other bodies and define their functions.

#### **General duties of mayor or reeve**

93(2) The mayor or reeve is a member of all council committees and all bodies established by council pursuant to this Act, unless the council provides otherwise.

#### **Meetings to be public, exceptions**

120(2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:

- (b) concerns long-range or strategic planning.

### SCOPE

1. The Environment Committee shall advise and make recommendations to Council regarding but not limited to:
  - a) The preservation and enhancement of the RM's environment;
  - b) The promotion to ratepayers, staff and Councillors, of education related to environmental issues, concerns and programs affecting the RM.



- c) Conservation of the RM's natural environment;
  - d) The environmental impacts of potential or actual development;
  - e) Bylaws and Policies related to the environment;
  - f) Sustainable strategic and asset management planning;
  - g) Green and/or renewable energy and sustainable energy solutions;
  - h) Good environmental stewardship best practices;
  - i) Emerging environmental concerns or issues; and
  - j) Legislation and regulations regarding the environment that may impact the RM.
2. No member of the Environment Committee or advisor to the committee shall provide approval to any individual, group or board to carry out an activity or operation by the Committee for recommendation to Council until such time as Council provides formal authorization.
  3. Members shall follow RM policies and procedures and comply with applicable legislation.

### **Committee Members and Appointments**

4. The Environment Committee shall be comprised of five (5) members:
  - a) Two (2) shall be members of the public.
  - b) Three (3) shall be members of Council
    - i. One (1) Councillor shall be appointed committee chair.
  - c) The Reeve is an ex-officio member of the Committee.
5. The RM Chief Administrative Officer and the Public Works Manger shall be contributors to the Committee.
6. Appointments of Councillors to the Environment Committee shall be made at the regular Council meeting held in January when Committee appointments are required appointing a Committee Chair.
7. Appointments of public members to the Environment Committee shall be made for a two (2) year term, at the regular Council meeting held in January when Committee appointments are required.
8. Appointments of public members are to be chosen by Council as a whole through consensus from submitted "Expression of Interest" see Form "A". "Expressions of Interest" must be submitted no later than December 1<sup>st</sup> of the previous year to be considered at the regular Council meeting held in January when Committee appointments are required. Eligibility criteria for a public member candidate includes but is not limited to:
  - a) Must be a resident and/or ratepayer of the RM of McKillop;



- b) Must possess relevant professional qualifications; or
  - c) Can demonstrate expertise related to climate change and/or the environment.
9. In the event Council can not reach a consensus when choosing public members of the committee, Council may choose candidates at random by drawing name(s) from a hat or container.

### **Committee Meetings and Procedures**

10. The Environment Committee shall meet at minimum four (4) times annually.
11. All environment Committee meetings must be held in a public venue, which may include through electronic means, with all procedures relating to the meetings being in accordance with the requirements of the Council Procedures Bylaw. Exceptions apply to public members of the committee; public members cannot move for a closed session.
12. The Environment Committee must present their advice or recommendations in a written report or meeting minutes to the RM Council at a regular Council meeting.
13. The Chair of the Committee shall be responsible to call any additional Committee meetings.

APPROVED



**FORM A – EXPRESSION OF INTEREST**  
**CLIMATE CHANGE AND ENVIRONMENT SUSTAINABILITY COMMITTEE**  
(Please Print)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Legal Land Description: \_\_\_\_\_

Telephone: Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Additional Contact Info:  
\_\_\_\_\_

Reason for Interest:  
\_\_\_\_\_  
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I understand and agree to the following:

1. Terms for members of the public on the Climate Change and Environmental Sustainability Committee are two (2) years.
2. To best represent the interest of the public.
3. Attending meetings is a requirement.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



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