



## AGRICULTURE (AG) COMMITTEE

### PURPOSE

The Ag Committee will advise and make recommendations to the Council of the RM of McKillop No. 220 regarding farming practices and activities as well as future opportunities and emerging issues in the agricultural sector. The Ag Committee shall advise and support Council on matters of impact to the agricultural community for the benefit of the entire RM of McKillop No. 220.

### DEFINITIONS

- a) **Council** - means the Council of the Rural Municipality of McKillop No. 220
- b) **RM** - means the Rural Municipality of McKillop No. 220

### LEGISLATIVE AUTHORITY

*The Municipalities Act*

#### **Council committees and bodies**

81 A council may establish council committees and other bodies and define their functions.

#### **General duties of mayor or reeve**

93(2) The mayor or reeve is a member of all council committees and all bodies established by council pursuant to this Act, unless the council provides otherwise.

#### **Meetings to be public, exceptions**

120(2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:  
(b) concerns long-range or strategic planning.

### SCOPE

1. The Ag Committee shall advise and make recommendations to Council regarding:
  - a) Livestock and other agriculture related bylaws and policies.
  - b) Issues and concerns for farmers.
  - c) Expositions, Fairs and Farmers Markets
  - d) Ag zoning.
  - e) Water and waste management related to farming practices and activities.

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Terms of Reference: **Agriculture (AG) Committee**

Date Approved: July 14, 2020 Resolution No. 2020/0351

Date Revised: May 10, 2022 Res No. 2022/0255

Date Revised: June 6, 2023 Res. No. 2023/0262

Page 1 of 5



- f) The environment related to farming practices and activities.
  - g) Emerging information and practices in the agricultural sector.
  - h) Government agriculture programs.
2. No member of the Ag Committee or advisor to the committee shall provide approval to any individual, group or board to carry out an activity or operation by the Committee for recommendation to Council until such time as Council provides formal authorization.
3. Members shall follow RM policies and procedures and comply with applicable legislation.

### **Committee Members and Appointments**

4. The Ag Committee shall be comprised of five (5) members:
- a) Two (2) shall be members of the public.
  - b) Three (3) shall be members of Council
    - i. One (1) Councillor shall be appointed committee chair.
  - a) The Reeve is an ex-officio member of the Committee.
5. The RM Chief Administrative Office and community members shall be contributor(s) to the Ag Committee.
6. Appointments to the Ag Committee shall be made at the regular Council meeting held in January when committee appointments are required appointing a Committee Chair.
7. Appointments of public members to the Ag Committee shall be made for a two (2) year term, at the regular Council meeting held in January when Committee appointments are required.
8. Appointments of public members are to be chosen by Council as a whole through consensus from submitted "Expression of Interest" see Form "A". "Expressions of Interest" must be submitted no later than December 1<sup>st</sup> of the previous year to be considered at the regular Council meeting held in January when committee appointments are required. Eligibility criteria for a public member candidate includes but is not limited to:
- a) Must be a resident and/or ratepayer of the RM of McKillop;
  - b) Must possess relevant professional qualifications; or
  - c) Can demonstrate expertise related to agriculture and agricultural practices.



9. In the event Council can not reach a consensus when choosing public members of the committee, Council may choose candidates at random by drawing name(s) from a hat or container.

### **Committee Meetings and Procedures**

10. The Ag Committee shall meet semi-annually at minimum.
11. All Ag Committee meetings must be held in a public venue with all procedures relating to the meetings being in accordance with the requirements of the Council Procedures Bylaw. Exceptions apply to public members of the committee, public members cannot move for a closed session.
12. The Ag Committee must present their advice or recommendations in a written report to the RM Council at a regular meeting.
13. The Chair of the Committee shall be responsible to call any additional Committee meetings.

APPROVED



**FORM A – EXPRESSION OF INTEREST  
AG COMMITTEE**  
(Please Print)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Legal Land Description: \_\_\_\_\_

Telephone: Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Additional Contact Info:  
\_\_\_\_\_

Reason for Interest:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand and agree to the following:

1. Terms for members of the public on the Ag Committee are two (2) years.
2. To best represent the interest of the public.
3. Attending meetings is a requirement.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



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