R.M. of McKillop No. 220

Office address:
103 Ashley Street
Bulyea SK S0G 0L0

Mailing address:
P. O. Box 220
Bulyea SK S0G 0L0

Development Officer
Telephone: 306-725-3258
Email: rm220devofficer@rm220.ca

PERMIT RMMK-22-__
APPLICATION FOR DEVELOPMENT PERMIT

1) Applicant (Must be registered owner):

Registered Owner _____

Mailing Address _____

Contact Number _____ Email _____

2) Property (Civic **or** Legal **or** Land Location**):**

Civic or Jobsite Address _____

Lot _____ Blk _____ Plan _____

Part _____Section _____ Township _____ Range _____ W2

Certificate of Title No. _____ Date _____

3) Lot Size:

Dimensions _____ Area _____

4) Existing Land Use:

5) Proposed Land Use/Description of Proposed Development:

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6) DOCUMENTS TO INCLUDE FOR ALL DEVELOPMENT APPLICATIONS

a) Site Plan showing the following:

i) Site dimensions & shape, side yard, front yard & rear yard setbacks.

ii) Location, size and use of all existing and proposed buildings or structures & easements dimensioned to the site lines.

iii) Distance between Principal and Accessory Building.

b) Site topography and special site conditions (which may require a contour map) including ponds, streams, other drainage runs, culverts, ditches, and any other drainage features.

c) The location and size of trees and other vegetation, especially natural vegetation, street trees, and mature growth.

d) Proposed on-site and off-site services.

e) A Geo-Tech Report provided by an Engineer.

7) TIMELINE

a) Start Date: _____

b) Estimated Completion Date: _____

8) Other Information

9) Mobile Homes: C.S.A. Z240 Approval Number _____

10) Modular/RTM: C.S.A. Z277 Approval Number _____

11) Park Model Home: C.S.A. Z241 Approval Number _____

12) Modular date of Manufacture _____

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13) DECLARATION OF APPLICANT

I, _____ of the _____ of _____

In the Province of _____, do Solemnly declare that the above statements contained within the Application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of *"The Canada Evidence Act"*.

I agree to indemnify and hold harmless the Rural Municipality of McKillop from and against any claims, demands, liabilities, costs, and damages related to the development undertaken pursuant to this application.

_____ _____

Date **Property Owner**

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FOR MUNICIPAL OFFICE USE ONLY:

RMMK-22-__

1. Present Zoning: _____
2. Proposed Use(s): Principal _____
   Accessory _____
3. Proposed Setbacks: Front _____ Rear _____ Side 1 _____ Side 2 _____
4. Size of Building Length _____ Width _____ Height _____
5. Application Status: Meets Bylaw Requirement ○
   Does Not Meet Bylaw Requirements ○

Other Regulations/Comments/Conditions:

_____ _____

Date **Development Officer**

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FORM A - APPLICATION FOR BUILDING PERMIT

I hereby make application for a permit to:

- ☐ Construct
- ☐ Alter
- ☐ Reconstruct

Permit # _____

Alt # _____

a building according to the information below and to the plans and documents attached to this application.

Applicant (must be completed by the registered owner):

Registered Owner _____

Mailing Address _____

Contact Number _____ Email _____

Property (Civic **or** Legal **or** Land Location**):**

Civic Address _____

Legal Description: Lot _____ Blk _____ Plan _____

Land Description: Part _____ Section _____ Township _____ Range _____ W2

Certificate of Title No. _____ Date _____

Nature of work: _____

Intended use of building: _____

Size of building: Length _____ Width _____ Height _____

Number of storeys: _____ Fire Escapes: _____
Number of stairways: _____ Width of stairways: _____
Number of exits: _____ Width of exits: _____

Foundation Soil Classification Type: _____

Footings:	_____	Material:	_____	Size:	_____
Foundation:	_____	Material:	_____	Size:	_____
Exterior Walls:	_____	Material:	_____	Size:	_____
Roof:	_____	Material:	_____	Size:	_____
Studs:	_____	Material:	_____	Spacing:	_____
Floor Joists:	_____	Material:	_____	Spacing:	_____
Girders:	_____	Material:	_____	Spacing:	_____
Rafters:	_____	Material:	_____	Spacing:	_____
Chimneys:	_____	Number:	_____	Size:	_____
		Material:	_____	Thickness:	_____
Heating:	_____	Lighting:	_____	Plumbing:	_____

Estimated Cost of Construction (excluding site): _____

Building Area (of largest storey: _____

I hereby agree that it is my responsibility to ensure compliance with the Act, Regulations, NBC, NECB and the Building Bylaw and that I must call for inspections as required by the Plan Review issued by Professional Building Inspections. I agree to allow the building official onto my property at any reasonable hour to conduct inspections.

_____ _____

Date **Property Owner**

Professional Building Inspections, Inc.

Box 517 Stn. Main
White City, SK S4L 5B1
Ph: 306-536-1799
Fax: 306-781-2112
E-mail: office@pro-inspections.ca

Residential – Permit Information Form

Municipal Office Use Only

Municipality: _____ PBI Permit #: RMMK-22-

Development Approved: ☐ No ☐ Yes (Proposed construction meets all zoning bylaws and/or is approved in principle.)

Geotech Report Required: ☐ No ☐ Yes (If required by zoning bylaws or engineer recommendation.)

Permit Application Date: _____ Permit Expiry Date: _____

Date Sent to PBI: _____ Administrator Name: _____

Method Sent (mail, fax, e-mail): _____ Signature: _____

Information Below Can Be Completed By The Applicant

Contact Information:

Registered Owner: _____ Home: (306) _____

Mailing Address: _____ Bus: (306) _____

E-mail: _____ Cell: (306) _____

Contractor: _____ Bus: (306) _____

Contact Person: _____ Fax: (306) _____

E-mail: _____ Cell: (306) _____

☐ Same as Registered Owner

Applicant's Name: _____ Ph: (306) _____

☐ Same as Registered Owner ☐ Same as Contractor

Jobsite Location:

Civic Address: _____

Legal Land Description: Lots(s) _____ Block _____ Plan No. _____

_____ ¼, Section _____ Township _____ Range _____ W 2

Subdivision: _____

Landmark or Reference: _____

(Note directions that will assist the Building Official in finding the jobsite)

Project Details:

Single Family Dwelling (Select one permit type that best describes the dwelling):

☐ New Home ☐ Duplex Unit ☐ Cottage ☐ RTM ☐ Post-Move ☐ Mobile (Manufactured) Home

Select on line below ALL that pertain to this permit and are included with the plans submitted to PBI for review:

☐ Basement Development ☐ Deck ☐ Attached Garage (Insulated) ☐ Attached Garage (Not Insulated)

Residential Building Project (Separate permit is required for each project type):

☐ Addition ☐ Renovation ☐ Deck ☐ Basement Development ☐ Secondary Suite

☐ Sunroom ☐ New Foundation ☐ Retaining Wall ☐ Roof Extension

☐ Attached Garage ☐ Detached Garage ☐ Accessory Building ☐ Pole Building ☐ Boat House

Insulated: ☐ Yes ☐ No **Comments:** _____

Dimensions: Length: _____ ft. x Width: _____ ft. x Height: _____ ft. | **Size:** _____ ft²

Finished Areas: Main: _____ ft² | 2nd Storey: _____ ft² | Bsmt: _____ ft²

Start Date: _____ **Estimated Completion Date:** _____

Professional Building Inspections, Inc.

5 Gregory Avenue East – Unit 5
Box 517 Stn. Main
White City, SK S4L 5B1
Ph: 306-536-1799
Fax: 306-781-2112
Email: office@pro-inspections.ca
Website: www.pro-inspections.ca

Residential - Plan Review Checklist

Municipality: _____ **Permit #:** _____

Jobsite Address: _____ **Project Type:** _____

Owner's Name: _____ **Cell Ph:** _____

Residential Project Type

REQUIRED for a Plan Review (A **shaded box** means not required.) Provide **designs and required documents in PDF format** as indicated by the unshaded boxes for the project. A plan review must be completed by PBI before a building permit is issued. **E-mail plans and documents in PDF format to the municipal office.** *Requirements may vary for some projects. Please consult with PBI.*	New Dwelling / Housing Unit	RTM / Modular / Post-Move	Mobile (Manufactured) Home	Addition / Living Space / Sec. Suite	Renovation (structural or egress)	Basement Development	Deck (not covered or enclosed)	* Attached Garage (unheated)	* Det Garage / Acc. Bldg. (unheated)	* Pole Building (unheated)	Retaining Wall (if collapse affects a structure)	Foundation Replacement	Solar Panels (PV or Hot Water)
Site Plan (eg. lot size & shape; indicate North; project size on lot, distance to all property lines, indicate what borders each property line, label streets, etc.)						■							
Building Plans (eg. floor plans, exterior elevations, cross sections, structural details, window & door types, sizes & locations, stair configurations, material lists, specs, etc.)											■		■
Energy Code Forms (applicable to compliance option, code edition & climate zone)			■			■	■	■	■	■	■		■
Building Designs stamped by an engineer (project specific for intended use*)	■	■	■	■	■	■	■	■	■		■	■	■
Foundation Designs stamped by a structural engineer (site specific)			■		■	■	■		■	■			■
Geotechnical Report (if required by zoning bylaws or engineer recommendation)						■							■
Manufacturer's Blocking Chart and anchorage details	■	■		■	■	■	■	■	■	■	■	■	■
PBI Specifications sheet *(plus all information requested in the sheet(s)*	■	■		■				■		■	■	■	
Information Below is Required BEFORE THE FRAMING INSPECTION													
Engineer-stamped roof truss designs & layouts (NBC compliant)		■	■			■	■				■	■	
Engineer-stamped floor truss and/or LVL designs & layouts		■	■			■	■	■	■	■	■	■	■
Fireplace or Wood Stove Manufacturer Specifications			■				■	■	■	■	■	■	■
Residential Mechanical Ventilation Design Summary						■	■	■	■	■	■	■	■

* Storage only - no living space & unheated

*** Pole Building** (Please detail intended use. Note if vehicles will be repaired in the building, if building is for personal or business use, if heated, etc.)

E-MAIL CONSENT FORM

Consent to the e-mail delivery of PBI reports and related documents pertaining to this building permit is given to the following individuals involved in the construction project (note that owners should always include themselves on this form):

Title (Eg. Owner, Contractor)	**Individual's Name**	**E-mail Address**
Owner		

- *Please note that failure to receive an e-mailed report or related document does not release the property owner(s) from their responsibility to comply in all regards with the building standards (Saskatchewan Uniform Building and Accessibility Standards Act, municipal building bylaws, and National Building Code of Canada).*
- *I declare that I am the **owner of this property** and I will notify PBI of any e-mail changes, if applicable.*

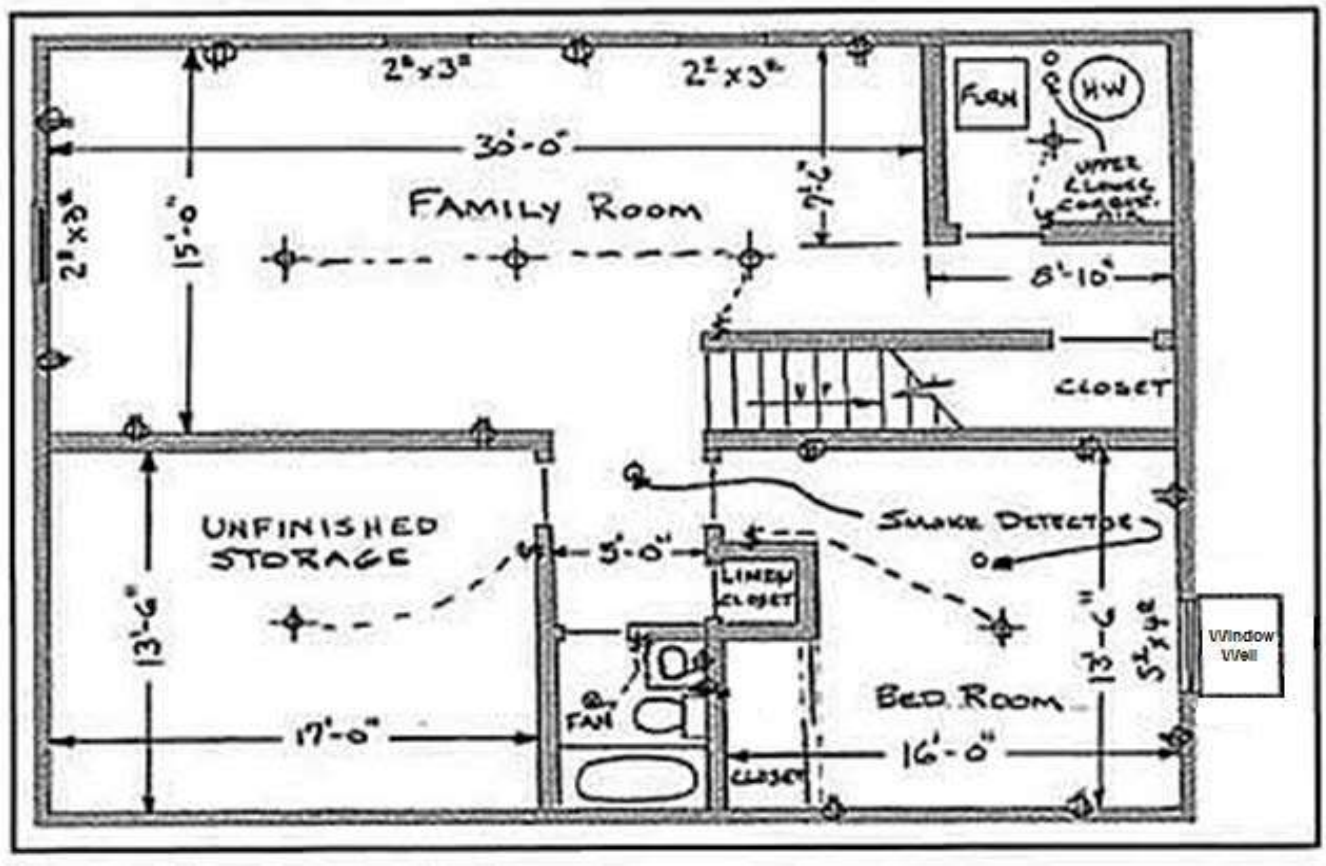
Name: _____ **Signature:** _____ **Date:** _____

Basement Development - PBI Specifications

(1) Provide a floor plan SKETCH on a separate sheet and note the following:

- ☐ Draw the **perimeter walls** of the basement and note the **total area to be developed** (ft² or m²).
- ☐ Draw the **room layout** (existing and proposed rooms) and show the **location of the stairs** (note width.)
- ☐ Note the **dimensions of all rooms** (indicate ft or m).
- ☐ Label the **intended use of each room** (e.g. Rec Room, Bathroom, Bedroom, Utility, Office, Storage, etc.)
- ☐ Show all **walls, partitions, closets, doorways and windows.**
- ☐ Draw the **door swing direction** on all doorways and note the **door width.**
- ☐ Note the **window sizes** for each basement window and note the **window opening type** in each bedroom.
- ☐ If applicable, show the **proposed fireplace location and type** (i.e. natural gas, wood burning, electric, etc.)
- ☐ Using symbols, note the locations of **smoke alarms (⊙)** and **CO alarms (Θ)** (combine symbols for combination units.)
- ☐ For **bathrooms**, show the locations of **fixtures** (sink, toilet, tub) and **exhaust fan.**
- ☐ For **kitchenettes**, note the location of **cabinets, counters, sinks, and appliances, including cooktops.**
- ☐ For **secondary suites**, please submit architectural drawings prepared by an experienced designer, as NBC requirements are significantly different for secondary suites than basement developments.

Sample Floor Plan



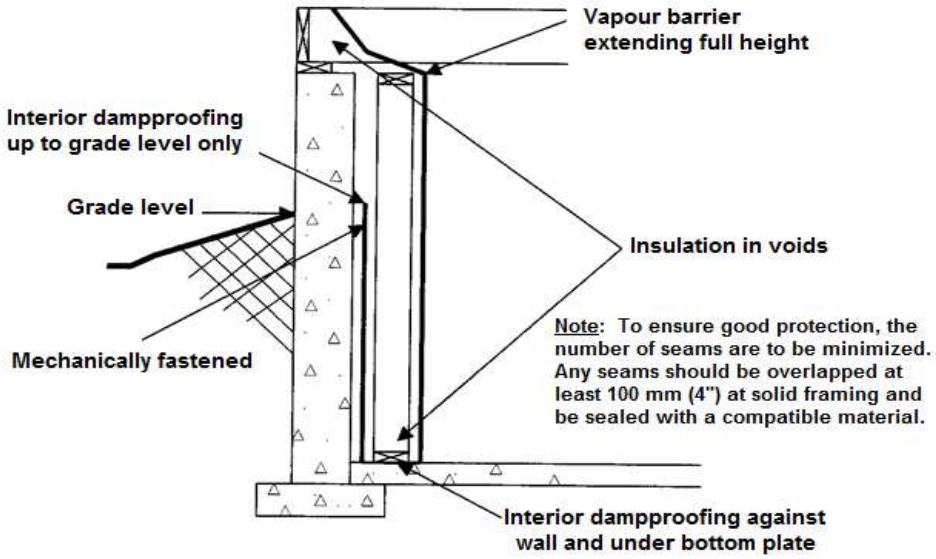
- ☐ **Answer all questions on page 2 and submit with your floor plan.**
- ☐ **Please contact PBI at (306) 536-1799 if you have any questions.**

Professional Building Inspections, Inc.

Owner Name: _____ Municipality: _____

Owner: (Cell) (306) _____ (H) (306) _____ Jobsite Address: _____

Foundation Wall
Vapour Barrier & Interior Dampproofing



(2) Complete the information below regarding the proposed development:

Total Area Being Developed (indicate ft² or m²): _____

Foundation Perimeter Walls Are Currently:
☐ Exposed ☐ Framed ☐ Insulated
☐ Vapour Barrier ☐ Sheathed ☐ _____

Protection from Dampness:
☐ PT Bottom Plate ☐ Poly / Sill Gasket ☐ _____

Bedroom/Sleeping Room Window Types:
☐ Casement ☐ Awning-Inswing ☐ Awning-Outswing
☐ Slider ☐ _____

Bedroom Window Sizes: (Note below as W" x H")
1 _____ 2 _____ 3 _____

Bedroom Window Unobstructed Opening:
1 _____ 2 _____ 3 _____
(Openable portion must not be less than 0.35m² (3.8 ft²) in area, with no dimension less than 380mm (15"), and must have 760mm (30") minimum clearance space in the window well when window is in the open position.)

Door Sizes (W" x H") **and Quantity** (note below)
☐ 24" x 78" (min-bathroom) # _____
☐ 30" x 78" (min-bedroom) # _____
☐ 32" x 78" (min- furnace room) # _____

Secondary Suite Proposed?
☐ No ☐ Yes
(If Yes, please provide a floor plan prepared by an experienced designer.)

Stairs Protected By:
☐ Wall ☐ Guards-36" H ☐ _____

Proposed Ceiling Type:
☐ Suspended ☐ Gyproc ☐ _____

Proposed Ceiling Height: (NBC minimum noted)
☐ 2.1m (6'-11") ☐ _____

Fireplace:
☐ None ☐ Natural Gas ☐ Electric
☐ Wood Burning (stove or insert) ☐ _____
(Submit manufacturer's installation specifications with application)

Smoke Alarm Installed In:
☐ Bedroom(s) ☐ Hallway ☐ Common Area

Carbon Monoxide (CO) Alarms Installed:
☐ In Bedroom(s) ☐ Within 16' of each bedroom door

Proposed Bathroom:
☐ None ☐ 2 piece ☐ 3 or 4 piece

Bathroom Fan Exhausts To:
☐ Outdoors ☐ House Ventilation System (HRV)

Kitchen Fan Exhausts To:
☐ Outdoors ☐ House Ventilation System (HRV)