

From: [Saskatchewan Association of Rural Municipalities](#)
To: [RM 220 Administrator](#)
Subject: Rural Sheaf: August 2022
Date: Friday, August 26, 2022 2:01:00 PM



August 2022

[{View as Webpage}](#)

SARM RM Directory

Don't forget to update the RM Directory on the SARM website. This will ensure that SARM and the public are kept up to date with current RM council details.

To access your RM Directory profile on the SARM website, please **log in here** and click on the “Manage your RM Directory Listing” link that is located under the Administrator’s Access for Updates heading on the Members Only homepage.

If you require any assistance, please contact **coordinator@sarm.ca**.



Awards/Nominations/Scholarships

Call for Submissions for the 2022 Heritage Awards

Eligibility Criteria/Award Categories: Any individual, organization, business, and all levels of government are eligible to submit a nomination.

The Heritage Awards are presented annually and provide an opportunity to recognize heritage projects that build resilient and sustainable communities for the future. In celebrating success stories, the Awards program lauds, inspires, encourages, and catalyzes the safeguarding of Saskatchewan’s rich and diverse living heritage for generations to come.

Heritage Award Categories:

- Community Development
- Public Outreach
- Physical Heritage Conservation
- Intangible Cultural Heritage

Submission Deadline: September 16, 2022

Awards Event: November 3, 2022

[Learn more](#)

Queen Elizabeth II Platinum Jubilee Medal (Saskatchewan)

The Queen Elizabeth II Platinum Jubilee Medal (Saskatchewan) has been created to celebrate the 70th anniversary year of Her Majesty Queen Elizabeth’s Accession to the Throne, which began on February 6, 2022. The medal is a tangible way for the province of Saskatchewan to honour Her Majesty for her service to Canada. A total of 7,000 medals will be awarded to commemorate the Jubilee Year.

Members of the public can nominate individuals for the medal through one of the Queen’s Platinum Jubilee Medal partners, which are listed on the Saskatchewan Protocol Office website: **www.saskatchewan.ca/honoursawards**.



Eligibility: As with all previous Canadian commemorative medals, the criteria for the Queen Elizabeth II Platinum Jubilee Medal (Saskatchewan) is broad. Recipients should be of all ages, from all walks of life, provided that they have made a contribution to society.

Three minimum criteria for the medal recipients:

- They are a resident of Saskatchewan or have a link to Saskatchewan (at the time of the grant of the medal);
- They have made a contribution to Canada, Saskatchewan, or to a particular region or community; and
- They were alive on February 6, 2022, the 70th anniversary of Her Majesty's accession to the throne.

To nominate: Nominations should be made directly to one of the Queen Elizabeth II Platinum Jubilee Medal (Saskatchewan) partners that are accepting nominations from the public **no later than October 31, 2022.**

Saskatchewan Honours and Awards

Protocol Office | 300-3085 Albert Street | REGINA SK S4S 0B1

Email: honours@gov.sk.ca | Phone: **306-787-3001** or toll-free at **1-877-427-5505**

[Learn more](#)

Rural Municipal Administrator Scholarship - Apply by October 15

The application intake for the 2022 Rural Municipal Administration Scholarship Program is currently underway. This program is for students enrolled in the Local Government Authority (LGA) Certificate Program at the University of Regina.

Three scholarships of \$1,000 each are awarded annually, paid at the end of the completed semester. Selection is based on academic achievement, demonstrated interest in administration as a career in rural Saskatchewan, contributions to and knowledge of rural Saskatchewan, and other criteria.

Applications must be received in the SARM office no later than **October 15, 2022.**

[Learn more/Apply](#)

Deadlines

Order SARM 2023 Calendars Now

The survey below must be completed and submitted by **September 15th** in order to receive calendars for 2023. **We will not be accepting orders outside of the survey.**

Calendars will be mailed to RM offices in November. Please also note that your RM will be invoiced, by SARM, for any additional calendars requested in this survey as well as the shipping costs for all calendars (including free copies).

If you have any questions or concerns please contact SARM Convention & Events Coordinator, Amy Roettger at 306.761.3730 or aroettger@sarm.ca.

**All calendar orders must be done
through this survey.
No exceptions.**

**SARM Online Calendar
Order Survey**

Invasive Plant Control Program (CAP-IPCP)

Rural Municipalities, First Nation Bands, and Producers/Stakeholders can apply for rebates of up to 50% of the cost of approved herbicides used to treat prohibited & select noxious weeds through the CAP-IPCP.

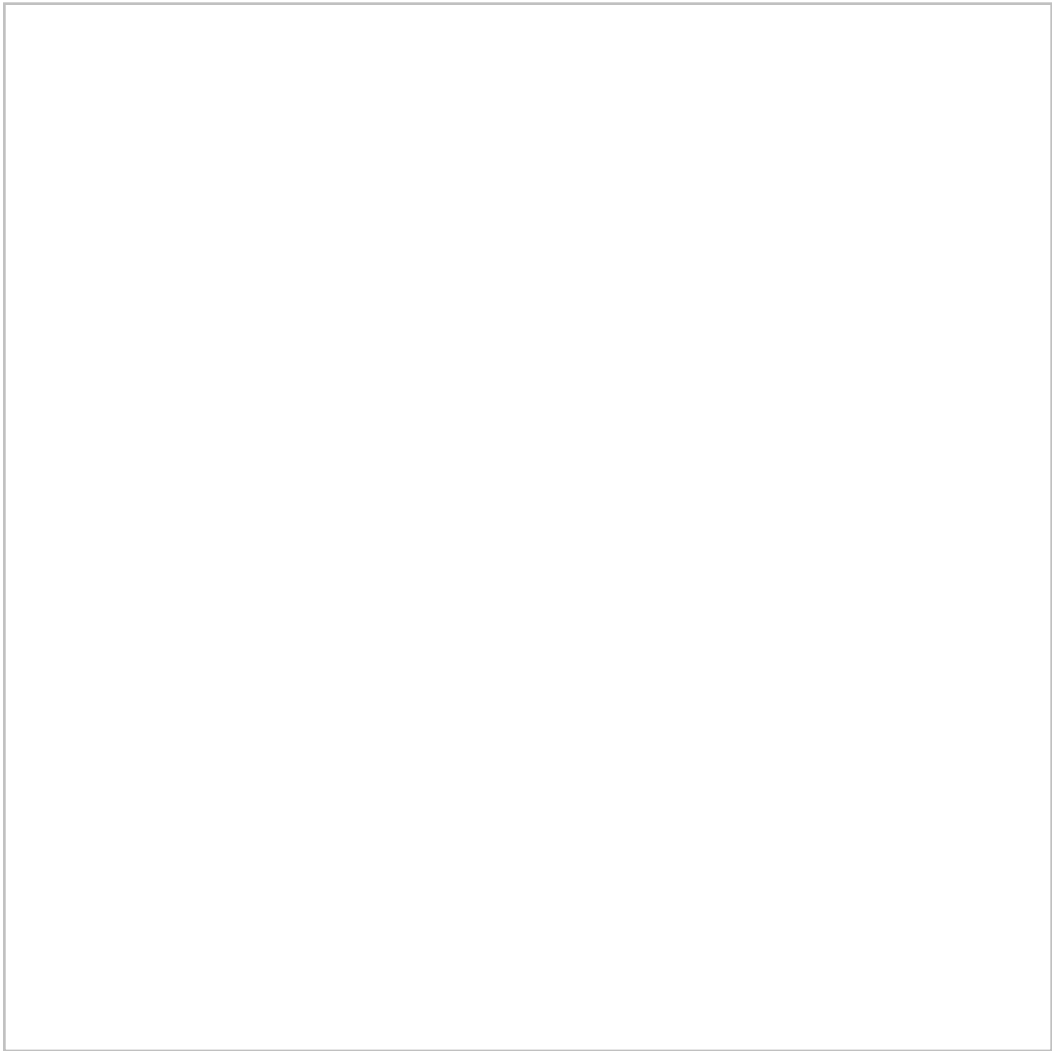
Reach out to the **Plant Health Officer (PHO)** in your division for assistance with claim forms and all supplemental documents required to be eligible for rebates.

Submit to *SARM* by the claim deadline on October 31.

Visit the CAP-IPCP website for additional information, including CAP-IPCP claim forms and supplemental documents.



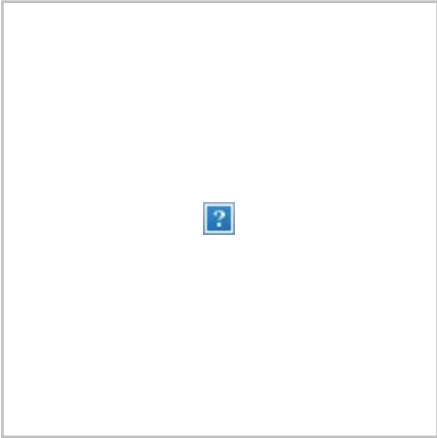
Visit CAP-IPCP



**Draft Integrated Strategy for
Radioactive Waste for Public
Comment**

Over the last year and a half, nearly 4,000 Canadians and Indigenous peoples from across the country, have shared thoughts and feedback on Canada’s Integrated Strategy for Radioactive Waste (ISRW) in over 70 engagement activities.

With extensive input from waste producers and owners, government, Indigenous peoples, and interested Canadians, the NWMO focused on identifying gaps in current plans for the long-term management of radioactive waste and providing technical options to address these gaps. The resulting recommendations consider options for the number of long-term waste management facilities in Canada, as well as for the staging, integration, siting, establishment, and operation of these facilities for all of the radioactive waste in Canada, regardless of how it was generated.



This draft strategy report represents a next step and builds on what we have heard from Canadians and Indigenous people. It is not intended to replace other

projects currently in progress but rather includes these plans.

We are pleased to share with you the ***Draft Integrated Strategy for Radioactive Waste for Public Comment***, which is informed by the findings from surveys and 70+ engagement sessions we hosted since March 2021. And now, we want to ensure all interested participants have the opportunity to continue to provide input and advice.

Provide your feedback during the 60-day public comment period (from August 25 to October 24, 2022).

[Read the DRAFT Report](#)

[Provide Your Thoughts](#)

RM Division Review Policies to be in Place January 1, 2023

Under section 49.1 of The Municipalities Act, rural municipalities (RMs) are required to have a policy in place for the review of division boundaries by **January 1, 2023**. This section came into force at the beginning of 2021, giving RMs two years to develop their policies.

In many cases, RM division boundaries have not changed, yet their populations may have changed considerably over time. The legislation does not prescribe how or when a review is done, and it does not require division boundaries to be changed after a review — only that the results of the review be made public.

The legislation sets out what a policy should contain but does not prescribe a one-size-fits-all model or template. An RM's policy should reflect its unique characteristics and circumstances.

Here is an outline of what a division review policy should include:

- **Who will do the review:** This could be a council committee, administration, a committee of residents, a consultant, or another third party;
- **When and how often reviews are to be done:** This could be after each election, after a census, or every five to 10 years (cities and urban with wards must review once every three election periods);
- **What to consider:** Determine what to consider in reviewing boundaries, population, or voter numbers that may allow for division populations to be unequal such as seasonal populations, number of properties, geographic and natural features, hamlets, Hutterian or other communities of interest;
- **Timelines:** Confirm the time frame to complete a review and report to the council — for example six months; and
- **Other considerations:** Any other matters the council considers important such as public notice, consultation, or meetings.

Rural and urban communities in Saskatchewan that have posted division or ward review policies online include the ***RM of Browning***, ***RM of Invergordon***, ***RM of Edenwold***, and the cities of ***Regina*** and ***Saskatoon***. Other good examples from across Canada include ***Lac la Biche County*** in Alberta, the towns of ***Grimsby***, ***Whitby***, and ***Whitchurch-Stouffville*** in Ontario, and this ***Nova Scotia*** guide.

Learn more by visiting the ***Division Boundary Changes within a Rural Municipality*** page. You may also wish to view ***online sample bylaws*** for a number of matters. The Office of the Saskatchewan Information and Privacy Commissioner's site also has a useful ***example of how to organize and draft a municipal operational policy***.

Resources

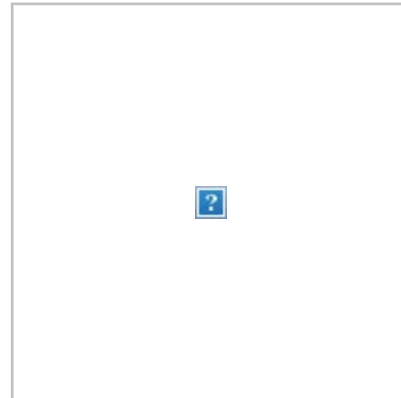
Targeted Sector Support Initiative: Application Intake Coming Soon

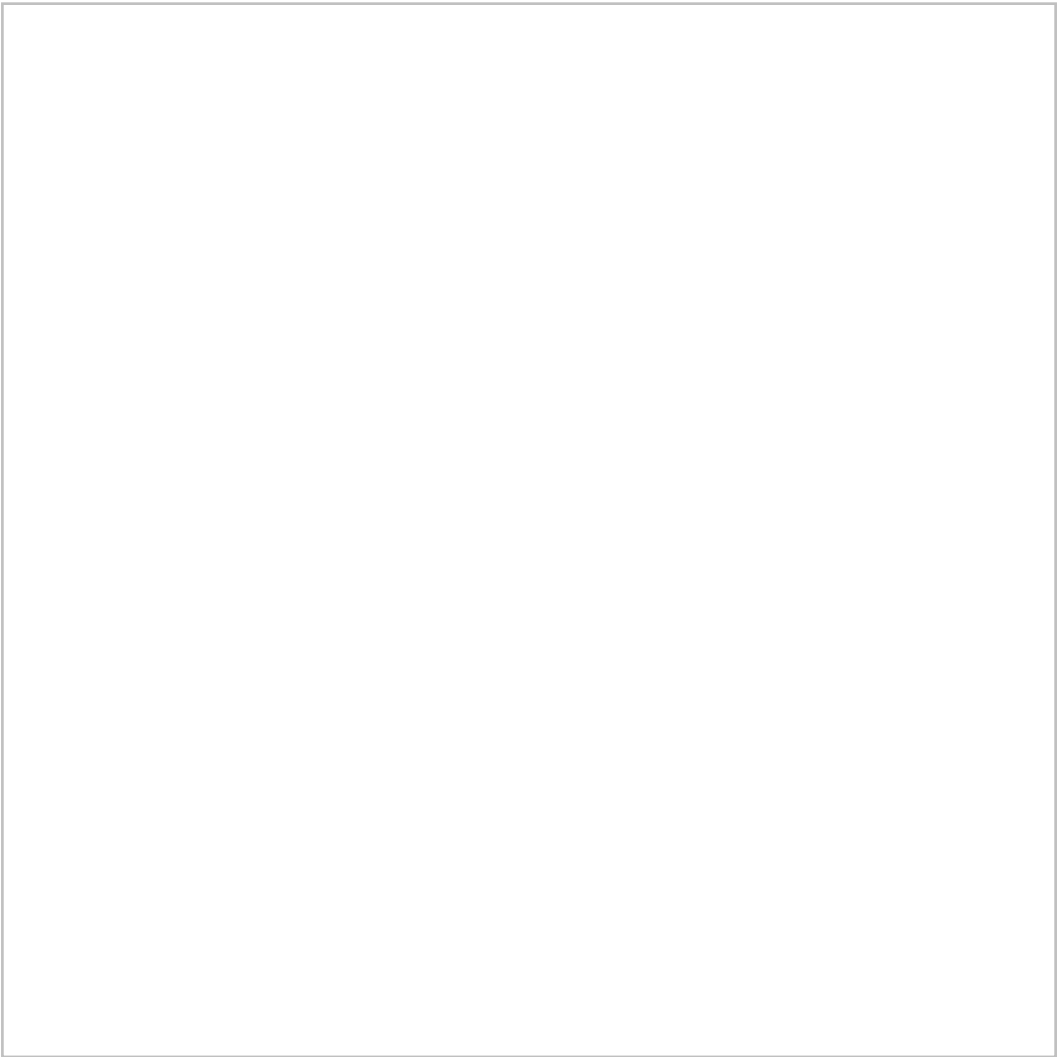
The **Targeted Sector Support (TSS) Initiative** supports municipalities partnering to strengthen their core municipal responsibilities through projects focused on good governance, capacity building, and regional cooperation. Funding is provided through cost-shared grants, covering up to 75 percent of eligible project costs.

The next intake of funding under this program is expected to run from **September 1 to November 15, 2022**. More information on the application process will be available to municipalities, once the application window is open.

Each year, the TSS Initiative receives \$1.5 million from the Municipal Revenue Sharing Program. Since 2020, \$4.5 million of provincial funds has been made available to Saskatchewan municipalities through the TSS Initiative. Funding is administered by the Saskatchewan Urban Municipalities Association (SUMA) on behalf of the TSS Steering Committee.

The Steering Committee consists of representatives from **SUMA**, **SARM**, the **Saskatchewan Association of Northern Communities**, and the **Ministry of Government Relations**.

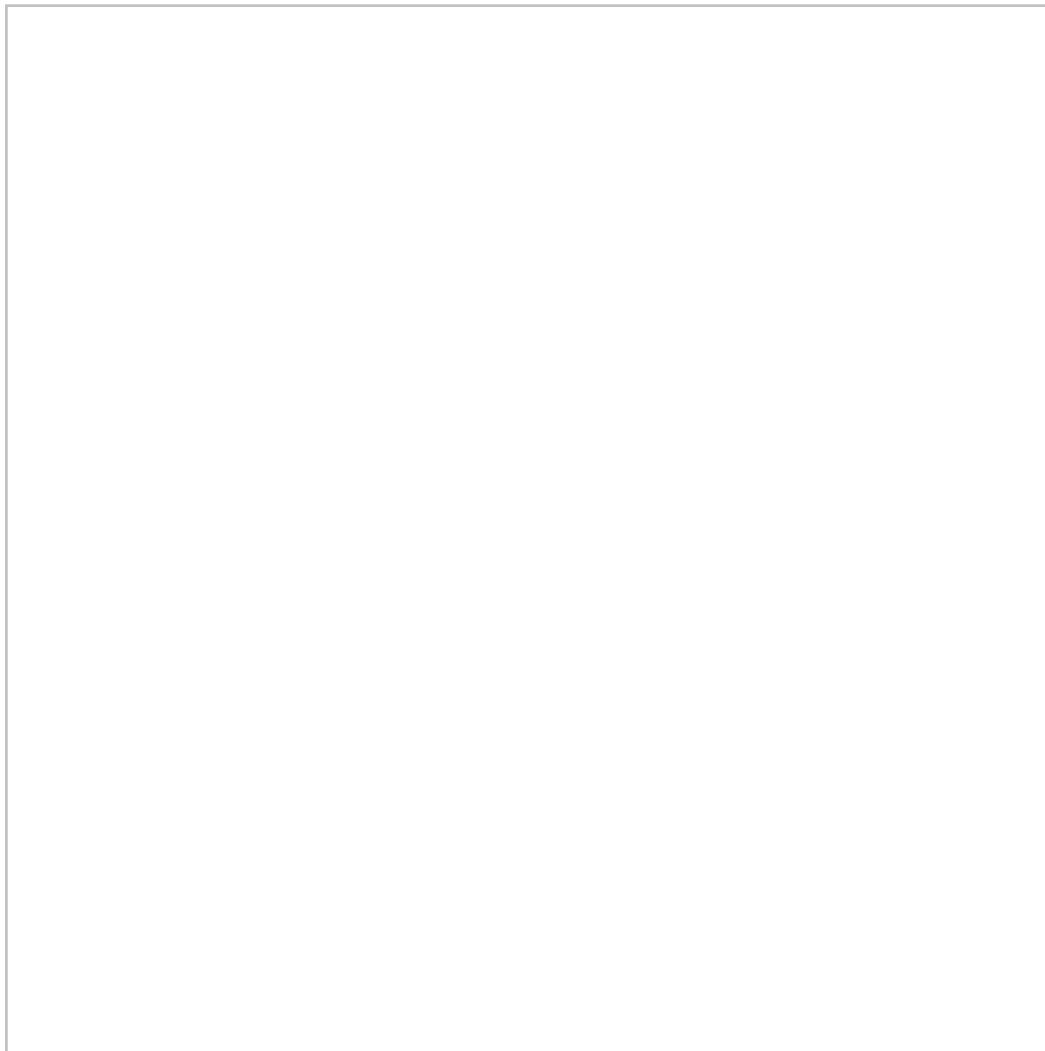




[Learn More](#)

[Email AM-SK](#)





Rural Resiliency Sessions 2022

There are numerous complex and urgent problems facing rural Canada that require interdisciplinary, intersectoral and diverse solutions to address them. You're invited to be part of conversations about four key issues: rural housing, rural health and well-being, attracting immigrants to and building inclusive rural communities, and rural digital equity.

Sessions will highlight research and best practices that can be adapted to rural communities through western Canada. The conversations will occur **Wednesday mornings from 10 – 11:30 a.m. throughout September.**

Sessions will be hosted by Athabasca University's ***Communities in Transition*** Project and the ***Rural Development Network***.

[Learn More / Register](#)



Equal Voice is heading to Saskatchewan!

Join the in-person campaign school taking place in Saskatoon, SK!

The school will be a one-day crash course on running in politics. Hear from guest speakers, ask questions, and network with others interested in politics. Expect to practice your 'elevator pitch' and run a mock campaign!

Sunday, October 30th, 2022

9:30am-4:30pm CDT

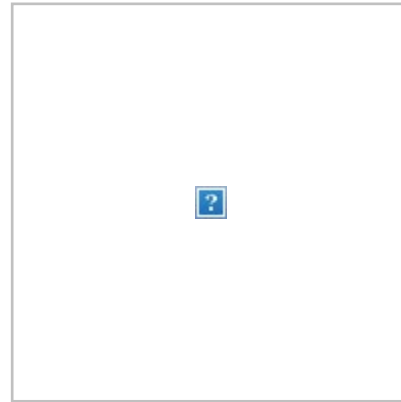
*Please note participants are responsible for their travel and accommodation. Breakfast, lunch, and parking will be provided. Childcare and travel subsidies are available by request.

[Learn More](#)

Flood Damage Reduction Program

The Flood Damage Reduction Program (FDRP) is a transition from the Emergency Flood Damage Reduction Program (EFDRP) that deals only with imminent flood risk. The FDRP provides cost share funding for implementing proactive flood damage prevention or reduction measures for urban municipalities (cities, towns and villages) and rural municipalities (hamlets) that face a risk of suffering recurrent flood damage in the future.

Applications from municipalities will be accepted until September 15, 2022, for the annual transition of the Emergency Flood Damage Reduction Program (EFDRP) to the Flood Damage Reduction Program (FDRP) for the remainder of the 2022-2023 fiscal year.



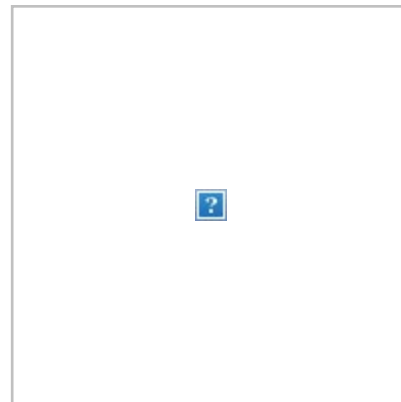
[Learn More](#)

Save the Date for this year's Rail Safety Week, September 19-25, 2022!

Since 2017, **Rail Safety Week (RSW)** has saved lives by educating and empowering the public to make safe decisions around trains and tracks and raising awareness of the need for rail safety education.

This annual week-long event is a collaborative effort among Operation Lifesaver, Inc., state Operation Lifesaver programs, and rail safety partners across the U.S., Canada, and Mexico. Rail Safety Week is spearheaded by **Operation Lifesaver, Inc. (OLI)**, **Operation Lifesaver Canada**, and the **Mexican Association of Railroads (AMF)**, making it a true North American effort.

Together, we can #STOPTrackTragedies



[Learn More](#)

Fall 2022 modules



The Municipal Leadership Development Program (MLDP) is a series of modules developed exclusively for elected and appointed municipal leaders in Saskatchewan. Mayors, reeves, councillors and municipal staff are able to benefit from this program that is designed to strengthen local government leadership.

A schedule of upcoming Fall 2022 modules is below- for more information or to register, please visit www.mldp.ca.

[Learn More / Register](#)

Municipal Economic Development Fundamentals

October 26th and 27th

Virtual: 9 AM – 12 PM

Strategic and Financial Planning for Municipalities

November 2nd and 3rd

Virtual

Virtual: 9 AM – 12 PM

Human Resources in the Municipal Workplace

November 2nd and 3rd

Virtual: 9 AM – 12:15 PM

Strategic Communications for Municipalities

(formerly *Public Relations and Communications for Municipalities*)

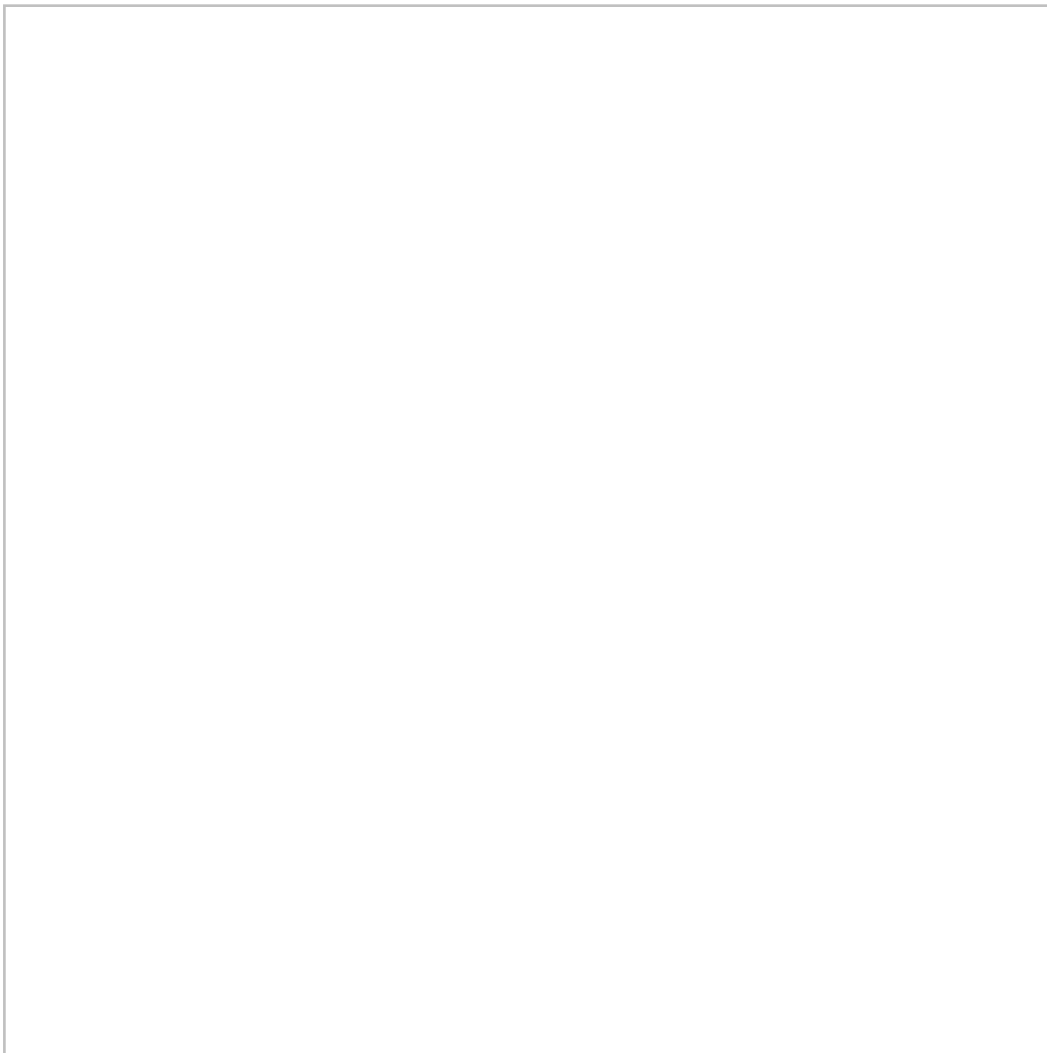
November 2nd and 3rd

Virtual: 9 AM – 12 PM

Community and Land Use Planning

Online course:

<https://www.southeastcollege.org/courses/mldp-community-and-land-use-planning/>



Tipping the scales, combine calibrations, in (bin) monitors ye trust, oats in vogue

Western Producer reporter, Ed White, shares his conversations with attendees at last month's Ag in Motion (Western Canada's largest outdoor farm show).

Learn about keeping on-farm scales and weighing devices accurate; tips on how to keep your hard work and profits from blowing out the backend at harvest; technologies on how grain monitoring systems have evolved to protect your grain once it's in the bin; and, about the high consumer demand for organic oats.

[Listen Now](#)

Rural Integrated Roads for Growth



Application Intake for the 2023-2024 Rural Integrated Roads for Growth Program (RIRG)

Applications for the Road Construction Program and the Bridge and Large Diameter Culvert Initiative, parts of the Rural Integrated Roads for Growth (RIRG) Program, will **close** on **August 31, 2022**.

For the Bridge and Large Diameter Culvert Initiative, this will be the **LAST CHANCE** Rural Municipalities will have to access funding from the Investing in Canada Infrastructure Program (ICIP).

Applications will be completed using the digital forms that can be found on the **RIRG Program website**, or can be found using the following links:

- **Road Construction Application Form**
- **Bridge and Large Diameter Culvert Initiative Form**

For full details on the eligibility of projects, please see the **RIRG Policy Manual**.

[RIRG Program website](#)



Member Purchasing

Strychnine Alternative

Zinc Phosphide Rodent Bait is now available. To get your order in a timely manner, place your order with Ecopest as soon as possible. Please send your orders to **products@ecopest.ca**.

Order Details

Package: 45lb bags

Cost: \$186.00 per bag + taxes and shipping

Minimum Order Qty: 3 Bags



Place your order by September 10th and receive 5% off the regular price.

Current Tenders

Law Enforcement Equipment

– closing date is September 1, 2022 – RFP090122

Facility MRO, Industrial, and Building Related Supplies and Equipment

– closing date is September 14, 2022 – RFP091422

Electrical Energy Power Generation Equipment with Related Parts, Supplies and Equipment

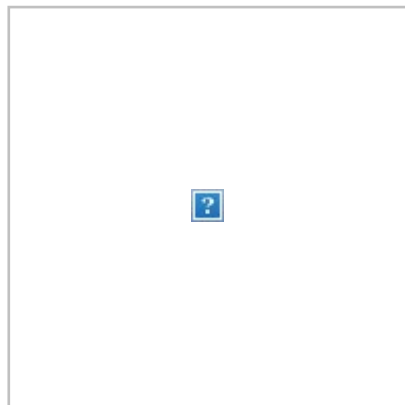
– closing date is September 22, 2022 – RFP092222

Trailers with Related Equipment, Accessories, and Services

– closing date is September 29, 2022 – RFP092922

The Faces of SARM

Thank you to Theralee Wright-Kelly for helping SARM this summer as part of the front-end team.



SARM enjoyed having Theralee assist our team to cover the reception desk this summer. Friday, August 26, is Theralee's official last day with SARM.

Theralee is originally from Jamaica where she worked as an Assistant Procurement Officer as well as an Administration Assistant and is currently enrolled in the Master's Program in Business Administration at the University of Regina.

We wish her all the best!



Calling all RM Administrators: SARM is Holding A Procurement Bootcamp!

Do you find the process of conducting public procurements on behalf of your RM intimidating, cumbersome, or frustrating? If the answer is yes, then the Procurement Bootcamp is for you.

SARM has engaged Supply Chain Canada—the national leader in procurement training and credentialing—to provide this exciting opportunity for RM Administrators. By the end of this practical, hands-on training, RM Administrators will be better equipped to get the goods and services their RMs need in a way that is regulatory compliant. Space is limited, so watch for midterm convention emails for sign up information.

Capacity: Maximum of 30 participants

Location: TCU Place, Saskatoon (the location of SARM's Midterm Convention)

Date: November 15, 2022 (the day prior to SARM's Midterm Convention)

Time: 11:00 AM – 6:00 PM

Cost: \$100 per participant (training materials, lunch and refreshment breaks are included)

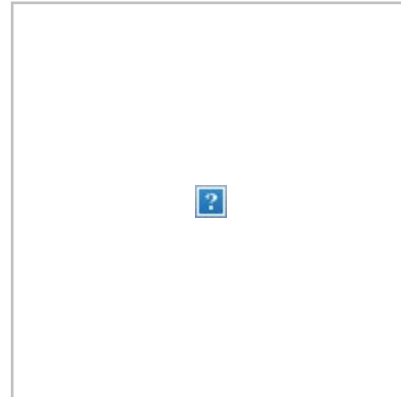
Assignments: This bootcamp requires the completion of approximately 1 hour of work prior to the seminar and 2 hours of work after the seminar

Questions: Contact Dustin Resch, SARM, Manager of Programs (dresch@sarm.ca)

Civic Address Registry Training

The Saskatchewan Public Safety Agency offers live webinar training for communities who want to learn more about the Provincial Civic Address Registry (CAR) program at no cost.

Please see below for further training details:



Level 1 Registration

Civic Address Registry Webinar Level 1 - Overview and Address Validation

This training provides detailed information on the Civic Address Registry program, specific workflow steps when participating in Civic Addressing and its benefits to public safety. The session will provide practical examples on how to validate civic addresses, review the different types of addresses, provide information regarding signage, answer frequently asked questions, review the roles of the community, as well as review bylaw examples and suggested address maintenance.

Duration: 2 hrs

Capacity: Three communities can participate at a time.

Level 2 Registration

Civic Address Registry Webinar Level 2 - Road Name Update Process

This training provides insight on how Saskatchewan road data is maintained and how its upkeep is important to the effectiveness of Sask911. It is recommended that this training be taken shortly after completing Level 1 and before validating your local civic addresses. The session will be customized to your community, will help identify any road discrepancies, will identify key agencies involved in the update process, and will provide the information and tools needed for you to ensure that your community's roads are up to date for the benefit of public safety.

Duration: 1 1/2 hour

Capacity: Three communities can participate at a time.

Training Resources for your Council

Municipal Administrators' Corner

For many municipalities, summer months in the office tend to be a little slower than others. Now is the time to review different online resources and training available for you and your council members. You may want to schedule time on your agenda to do the 10-Minute Trainers with your council. For rural municipalities, as you are preparing for fall elections, these resources may be ideal to provide to your newly elected council members or to review with your current council.

- **Mail-in Ballot Webinar:** This NEW webinar was developed to help administrators, returning officers and council better understand the mail-in ballot process for elections. A sample **mail-in ballot bylaw** and **handout** are included.
- **Council Member's Handbook for Municipalities:** This guide provides council with information about what to expect during their term of office, the role of council and the administrator, information about various aspects of municipal operations, and tips to make their term of office successful.
- 10-Minute Trainers – **Module 1: Council Procedures** and **Module 2: Roles and Responsibilities:** These are short group training sessions designed for council members and facilitated by the administrator. Each module includes short videos and an opportunity to discuss issues with your council.
- **Conflict of Interest Training Modules:** Three online training modules have been developed to help council members understand what conflict of interest is, the steps required when a member of council has a conflict of interest, as well as roles and responsibilities of council members and of an administrator when there is a conflict of interest.
- **Access and Privacy Modules:** This is a four-part course designed to create basic awareness of Saskatchewan's access and privacy legislation.
- **Municipal Leadership Development Program:** There are currently six modules and workshops specifically designed for council members and municipal staff. The current modules are: Municipal Leaders' Roles and Responsibilities; Strategic and Financial Planning for Municipalities; Municipal Economic Development Fundamentals; Human Resources in the Municipal Workplace; Public Relations and Communications for Municipalities; and Community and Land Use Planning.
- **Municipal Administration Reference Guide:** This guide introduces administrators to online resources that may help them in their role.
- **Municipal Administrators' Legislative and Operation Calendar:** This calendar is annually updated outlining specific tasks and their deadlines for the administrator to complete.

For additional resources or training opportunities, check with your associations to see what they have scheduled or planned. **Ombudsman Saskatchewan** and the **Information and Privacy Commissioner** also have resources available that may be beneficial to you and your council.

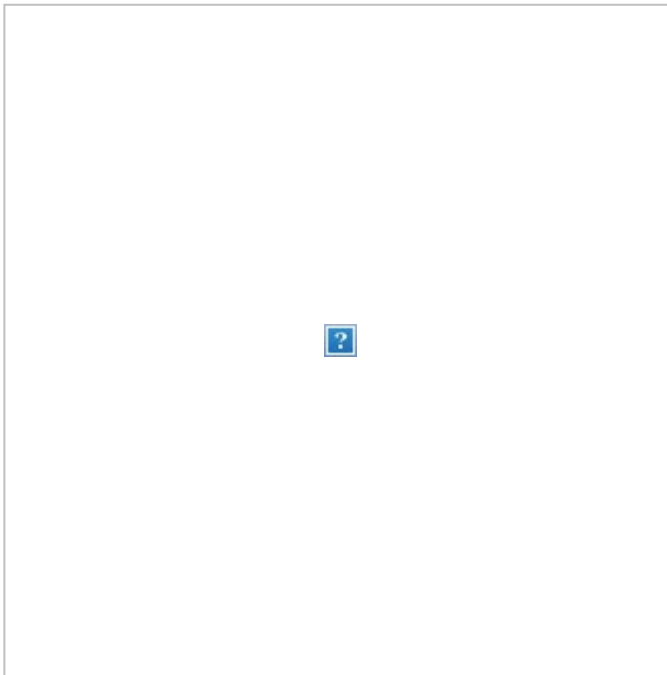
SARM Webinars

SARM offers webinars for members. Not only can you participate in these live, but you can also have them as a resource to view again when it's convenient. Past topics have included:

- Fire Bans and Emergency Preparedness
- Municipal Safety Manual
- Civic Addressing
- Municipal Leaders' Roles and Responsibilities
- Tendering and Procurement Best Practices
- Mental Wellness in Agriculture – Fostering Resiliency
- Nuclear Power in Saskatchewan
- Principles for Positive Employment Relations
- And more

Webinars Library

#RuralMatters

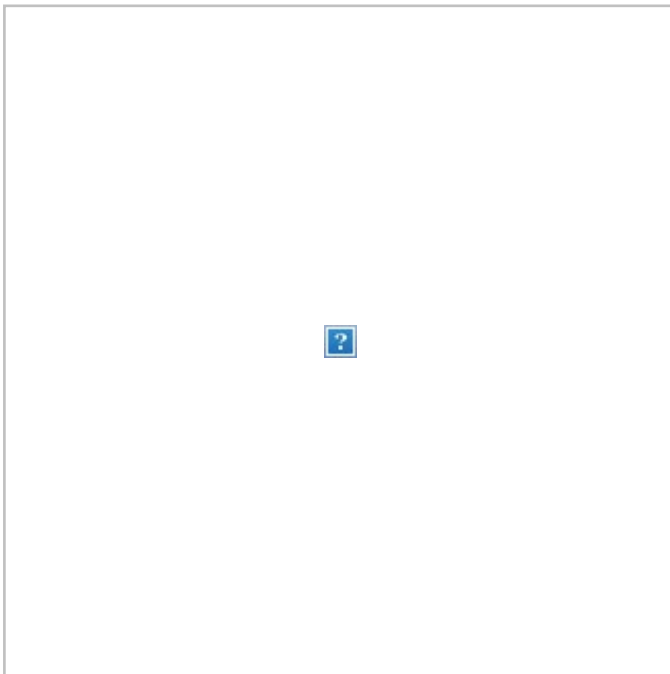
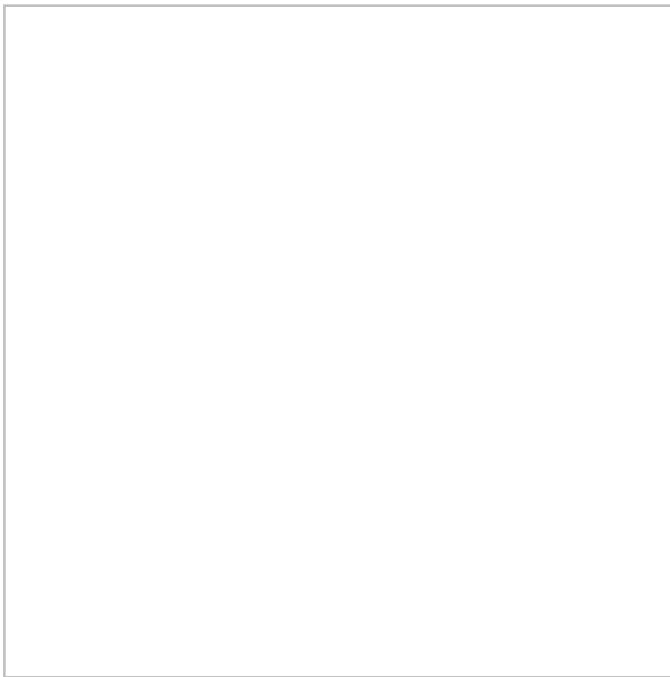


In 2021, SK had a record \$17.5B in agri-food exports, producing 98% of Canada's lentils & 80% of the durum. It's one of the largest beef-producing provinces and one of the largest processors of cereal, meat, dairy products, and other food ingredients.

#FoodDayCanada

SARM President, Ray Orb, and Executive Director, Jay Meyer, meeting with SUMA President, Randy Goulden, and CEO, Jean-Marc Nadeau, to discuss joint advocacy items on behalf of both our province's rural & urban municipalities.

#RuralMatters #SkPoli



SARM executives meeting with the Honourable Jim Reiter, Minister of Energy and Resources, to discuss the importance of the industry to rural Saskatchewan.
#RuralMatters #CAPP

If you are experiencing any issues with receiving our Constant Contact emails, please try safe listing @sarm.ca, @sarm.ccsend.ca, and rs6.net. If you would like assistance with safe listing, Adam Brougham, coordinator@sarm.ca, is happy to help. These domains/URLs are linked to all of our Constant Contact campaigns, so adding them to your Trusted Senders list should help with the deliverability of any future SARM correspondence.

SARM News

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SARM

Releases

Interactive
Calendar

(306) 757-3577 | sarm@sarm.ca | www.sarm.ca



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