



# COLLINGWOOD LAKESHORE ESTATES

## SPRING GENERAL MEETING

SATURDAY MAY 27<sup>TH</sup>, 2023, 20 Collingwood Road

## MINUTES

**In Attendance:** 53 People

**Collingwood Board:** Lana Dwernychuk, Hamlet Board Chair, Randy Birchard, On-Site Coordinator, June LeDrew, Secretary

**Guests:** Bob Schmidt, RM Reeve, Bruce Bondar, Division 6 RM Councillor

**Community Members:** Marilyn Labatte, Linda Gordon, Rick Gordon, Ken Bunz, Andre Boehm, Peter Gervais, Perry Kelln, Tasha Glenister, Calvin Glenister, Barry Wideman, Ron Fairbairn, Shelley Fairbairn, Ron Yanyk, Tim Krupp, Kelly Krupp, Don Bell,Carolyn Bell, Gloria Exner, Doug Lynas, Tracy Lynas, Wayde Boan, Julie Kent, Holly England, Gary Wilcox, Mike Herman, Nancy Lloyd, Jim Vorreiter, Connie Vorreiter, Lloyd Weisgerber, Rick Thibault, Audrey Kuehn, Jason Raymer, Tammy Raymer, Herb Exner, Bruce Oldenhauer, Scott Ridgeway, Al Moffat, Roberta Moffat, Mike Kent, Debbie Vargo, Grant Vargo, Tyler Stark, Kaitlyn Stark, Doug Lloyd, Ron Durston, Tammy Ridgeway, Scott Robbins, Joanne Boan

- 1) Call to Order/Additions/Adoption of the Agenda – 10:05 A.M.
  - a. Motion to Move Collingwood Special Tax Mill Rate item 4e and Collingwood Proposed Budget 4f to front of agenda. Moved by Bruce Bondar, seconded by Scott Robbins.  
CARRIED
  - a. Chair's Remarks
    1. Board Responsibilities – See Terms of Reference (few copies available)
      - a. We are volunteers
      - b. General administration of Hamlet
        - i. Municipalities Regulation Potential Changes for OHs
      - c. Cannot create Bylaws, that's the RM Council responsibility
      - d. Anonymous community complaints to Board email not accepted
    2. Many thanks to all our community volunteers who having been supporting the greater good.
      - a. Boat launch dock repair & installation and RM water security approvals
      - b. Picnic Shelter RM approvals & tendering process
      - c. AED Location Reminder – Located in Kim & Susan Roberts heated garage – 96 Gordon Drive. Enter via human door not vehicle door. Signage provided on road. (Show on map)
      - d. Picking up garbage around lorras bins, etc.
      - e. Reminder garbage pick up is every Thursday and recycling cardboard every other Monday
      - f. Members respectfully keeping Board posted on needs/events (e.g., snow moving, etc.)
      - g. Creating a task list for volunteers

- i. Volunteer to set-up Zoom portion of meeting and monitor chat & votes. Comments?
  - ii. Small maintenance tasks in community – install/fix signage
  - iii. Organizing social events – Canada Day parade, BBQs/lunch
  - iv. Packer driving – More to come on this one
- 3. Board Informal Chats, Communications & Tasks Completed
  - a. 2 Zoom Chats Sept. 27<sup>th</sup> & March Meetings 3 monthly Board Coffee Klatches
    - i. June LeDrew be attending the RM Hamlet meeting TODAY at 2 p.m. in Bulyea does anyone want to join in
  - b. Newsletters created and distributed in October, December, January, March, April & May (these are available on RM website under OH of Collingwood)
    - i. Major revision of Collingwood contact list, snail mailing those owners, via ISC address, inquiring if they want email added to list.
  - c. In February ordered 3 Collingwood direction signs, still waiting
  - d. With assistance from Greg Yung, Strasbourg Fire Chief, designated safe STARS landing area in April on grid west of Lorras bins (show on map)
    - i. Reminder that call-out fees for fire department \$20K – check insurance
- 4. Reminder the Speed Limit in Hamlet – 30km
- 5. OCTOBER 13/14, PARCS (Provincial Association of Resort Communities of Sask) will host a F2F convention in the Hilton Garden Inn in Saskatoon. Collingwood has a standing motion to support the registration and accommodation fees for 2 community members. Is anyone interested?
- 6. Fall Hamlet meeting September 16<sup>th</sup>, 10 a.m. Location TBD
- b. Minutes of Previous Meeting – September 17th, 2022
  - a. **Needs approval** at September meeting.

4)e Moved forward in the meeting upon motion CARRIED.

Collingwood Special Tax Mill Rate – June LeDrew explained proposal to RM Council for a special 2023 mill rate of 6.677 which would reduce Collingwood’s revenue by approximately \$20,000. Bruce Bondar provided more detail about the potential use of the Collingwood Reserve to provide further tax relief based on property assessment value. The option of using the reserve account to cover the garbage utility fee of \$250 was also discussed.

**MOTION:** That Collingwood propose the Special Tax Mill Rate of 6.677 to RM Council. Moved by Bruce Bondar, seconded by Jim Vorreiter. CARRIED.

2) Statement of Financial Activities – Ending December 31st, 2022 presented.

### 3) Old Business

- a. 2019 Green Space Beautification Project – June LeDrew. Remove from agenda pending other community projects.

## b. Dog Etiquette – Lana Dwernychuk

**MOTION:** That Collingwood purchase 3 signs with PETS MUST BE ON A LEASH for placement on speed sign posts at the north and south entrance to Collingwood and on Barber Road by Municipal Reserve. Estimated cost with shipping \$300. Moved by Linda Gordon, seconded by Scott Robbins. CARRIED

## c. Boat Launch Maintenance – Rick Thibault

**MOTION:** That Collingwood permit the Hamlet Board, with approval of RM Council, to use funds in our Reserve account up to \$XXXXXX [removed from public view] to enter into financial negotiations to purchase this private land in the boat launch area for the purpose of expanding the Municipal Reserve (MR) there. Moved by Rick Thibault, seconded by Gary Wilcox. CARRIED.

At this time, concern was voiced by several passionate community members about the Hamlet not having a strategic plan or procedures for hamlet meetings. Pending revision of provincial government regulations for organized hamlets, the Hamlet Board offered to research this topic and bring a report to the September hamlet meeting.

## d. Picnic Pavilion – Herb Exner

Tender for the picnic pavilion is revised and must be tendered out again. Seeking a local contractor.

**MOTION:** That Collingwood rescind the motion from the September 11, 2021 meeting to build a picnic pavilion in the north end of the municipal reserve. Moved by Ron Fairbairn, seconded by Joanne Boan. DEFEATED.

## e. Summer Water Irrigation Survey – June LeDrew, for community information.

- i. Summer 2023 Water Wagon Option – Community members wishing to borrow the water wagon should contact Randy Birchard at collingwoodboard3@gmail.com

## f. Easement Tree Trimming – Randy Birchard. Community members are responsible for trimming of their trees.

## g. Asphalt Play Pad – Marilyn LaBatte

**MOTION:** That Collingwood installs the playground designs (e.g., 4-square, hopscotch, etc.) on to the cement floor in the picnic shelter and add a cement pad for half-court basketball elsewhere in the Green Space. This plan is estimated to cost \$2,000 for supplies for playground designs installation, \$2,000 to remove the old asphalt pad, and \$10,000 for a half-court basketball pad. Moved Rick Gordon, seconded by Andre Boehm. CARRIED.

#### 4) New Business

- a. SaskPolyTech – Collingwood Capstone Project was discussed and timelines for report delivery date of February 2024 shared.

**MOTION:** That Collingwood partner with SaskPolyTech in a capstone project to survey Collingwood regarding the potential for a summer water irrigation system and improved boat launch access. Moved by Ken Bunz, seconded by Linda Gordon. CARRIED.

- b. Collingwood Spring Road Maintenance Plan – Randy Birchard explained 4 stage plan. Renting a packer for 1 week to pack materials is the only change to annual spring road maintenance.

**MOTION:** That Collingwood approve the 4-stage road maintenance plan for 2023. Moved by Rick Gordon, seconded by Joanne Boan. CARRIED.

- c. Family-Friendly Lakefront Access ‘The Narrows’ – June LeDrew. Community members requested more detailed quote for hard structures.

**MOTION:** That Collingwood approve the \$30,000 proposal for family-friendly lakefront access ‘The Narrows’ in the municipal (public) reserve located between 100 & 102 Gordon Drive. Moved by Gary Wilcox, seconded by ???????. DEFEATED.

- d. Baby Swing – Theresa Durston request for installation of baby swings in MRs.

**MOTION:** That Collingwood approve the \$2,500 quote for baby swings to be placed in Municipal Reserve. Moved by Doug Lloyd, seconded by Tasha Glenister. CARRIED.

- e. Collingwood Special Tax Mill Rate – Moved to front of meeting.

- f. Collingwood Proposed Budget – Lana Dwernychuk

**MOTION:** That Collingwood accept the draft budget and any amendments necessary as a result of the motions approved at this hamlet meeting. Moved by June LeDrew, seconded by Lana Dwernychuk. CARRIED.

Running behind our meeting schedule, there was brief discussion about securing a green bin for yard waste in Collingwood, installing vehicle access to the south MR playground and regulations about shipping containers (Seacans) in Collingwood. More information will be gathered on these issues.

- 5) Motion to Adjourn at 12:18 p.m. Moved by Bruce Bondar, seconded by Marilyn Labatte. CARRIED.