



A BYLAW TO REGULATE CAMPGROUNDS IN THE RURAL MUNICIPALITY OF MCKILLOP NO. 220

WHEREAS pursuant to the powers granted by section 8(1)(a), (b), (d), (h), (i) and (k) and section 8(2) and section 8(3)(a), (b), (c) and (d) of *The Municipalities Act* the purpose of this bylaw is to license and regulate campgrounds within the Municipality so as to:

- a) Regulate campgrounds and their operation;
- b) Endure compliance with municipal bylaws and regulations;
- c) Protect campers within the Municipality;
- d) Gather land-use information;
- e) Facilitate planning decisions, and
- f) Recover fees for infrastructure/service provided to campgrounds by the Municipality.

THEREFORE, the Council for the Rural Municipality of McKillop No. 220 enacts as follows:

1. TITLE AND APPLICATION

- 1.1 This Bylaw shall be known as the Campground Regulation Bylaw.
- 1.2 This Bylaw applies throughout the jurisdictional limits of the Municipality.

2. DEFINITIONS

- i. **ACT** means *The Municipalities Act* as amended from time to time;
- ii. **BYLAW ENFORCEMENT OFFICER** means the CAO, employee, or contractor of the Municipality and where the context so requires, the Bylaw Enforcement Officer is and shall be deemed a Designated Officer within the meaning of the Act;
- iii. **CAMPGROUND** means any land in or upon which and trailer or tent is used or intended to be used for human occupation on a temporary or seasonal basis;
- iv. **CAMPING UNIT** means portable outdoor overnight sleeping accommodations, lodgings, or other accommodations, with or without cooking facilities including a tent, tent trailer, motorhome, travel trailer, pop-up or truck-mounted trailer, recreational vehicle, camper van, ort other shelter used for temporary living;
- v. **CAO** means the Chief Administrative Officer of the Municipality, or such other person appointed by Council to fulfill the duties of the Administrator as provided for by the Act;
- vi. **COUNCIL** means the Council of the Municipality;



- vii. **LEGAL NON-CONFORMING USE** means a campground where the development and thereof is legal, notwithstanding non-conformity with the Zoning Bylaw, by reason of Section 88 and 89 of The Planning and Developments Act, 2007;
- viii. **MUNICIPALITY** means the Rural Municipality of McKillop No. 220.

3. PERMIT AND LICENSING

3.1 Development Permit Required

- a) Unless a legal non-conforming use, no person shall operate, and no person shall permit the existence of a campground on land owned or occupied b that person until and unless the campground is the subject of and in compliance with a valid and existing development permit issued by the Municipality.
- b) Unless a legal non-conforming use, no person shall operate, and no person shall permit the existence of a campground on land owned or occupied b that person until and unless the campground is operated in compliance with the provisions of the Zoning Bylaw and any valid and subsisting permit issued thereunder.

3.2 License Required

- a) No person shall operate a campground without a license granted pursuant to this bylaw.
- b) No person shall operate a campground where the number of Camping Units, in the aggregate, exceed the number of campsites authorized by a license granted pursuant to the bylaw.
- c) If a person operates a campground at more than one location, a license is required for each location.
- d) A license issued under the provision of this bylaw is only valid at the location for which it is issued.
- e) A license issued pursuant to this bylaw shall be in such form as may be specified by the CAO from time to time.
- f) Every person licensed under this bylaw shall, at all times, upon request of a Bylaw Enforcement Officer, produce such license for inspection purposes.

3.3 Application for License

- a) A person wishing to operate a campground shall apply in writing to the CAO for a campground license on such form as the CAO shall determine from time to time. An application shall include all information required on the provided form, including, but not limited to the following:
 - i. Name and address of the applicant;
 - ii. Name and address of all owners of the land upon which the campground is located and of any person operating the campground, and in the event that an owner is a corporation, a current profile report disclosing the name of all directors, officers and shareholders thereof;



- iii. Name and address of a contact person through whom all dealings with the Municipality should be conducted;
 - iv. The name under which the campground will be operated;
 - v. Where the campground is required to hold a permit under any provincial or federal government statutory or regulatory provision, a copy of all the necessary licenses and permits.
- b) Where the campground is a legal non-conforming use, the applicant shall provide a detailed plan of the campground that clearly identifies the campsites and amenities located thereon, including roadways, and certifies the maximum number of campsites applied for.
- c) An application for a campground license shall be accompanied by the license fee and service fee shall be paid to the Municipality as provided by this bylaw.

3.4 License Fee

- a) The fee payable for a campground license shall be prescribed in Schedule "A" at the time of application;
- b) Where an application for a campground license is not approved, the CAO shall return to the applicant the fee referenced in subsection 3.3(c) above.

3.5 Issuance of License

- a) Where an application complies with the requirements of the Zoning Bylaw (where the campground is not a legal non-conforming use), the CAO may issue a campground license where:
 - i. An application form has been completed fully and accurately to the CAO's satisfaction;
 - ii. The required license fee has been paid; and
 - iii. The CAO is satisfied that all necessary licenses and permits have been produced.
- b) A license issued pursuant to this bylaw shall be in the form as determined by the CAO from time to time:
 - i. Identify the licensee;
 - ii. Identify the location for which it is issued, and
 - iii. Specify the number of campsites authorized by the license.

4. INFRASTRUCTRE/SERVICE FEES

- 4.1 For the purposes of recovering the costs of infrastructure/services provided to a campground by or on behalf of the Municipality, the operator of a campsite shall be liable to pay the Municipality an annual infrastructure/service fee for each authorized campsite, as provided for in Schedule "B" hereto.



5. ORDER FOR COMPLIANCE

- 5.1 The Municipality may take such proceeding as it considers to be appropriate for the purposes of enforcing compliance with this bylaw pursuant to Part XII Division 4 of the Act, as amended from time to time, including, but not limited to obtaining injunction relief from a court of competent jurisdiction.
- 5.2 The Municipality may prosecute any breach of this bylaw, regardless of whether it has taken proceedings pursuant to section 5.1. No prosecution and no penalty levied in such prosecution shall relieve any person from compliance with an order made or obtained pursuant to that section.

6. PROSECUTION AND PENALTIES

- 6.1 Every person who contravenes or fails to comply with any provision of this bylaw, may but shall not be required to serve on that person a Bylaw Violation Notice. The Bylaw Violation Notice shall provide that the Municipality will accept voluntary payment by that person, if paid to and received at the office of the Municipality, and setting forth a voluntary payment equal to the sum of:
- a) An amount in lieu of the fine in the sum of \$500.00; and
 - b) A penalty imposed pursuant to s.8(2)(e) of *The Municipalities Act*, equal to the actual costs incurred by the Municipality in investigating the possible offence and issuing and serving the Bylaw Violation Notice.
- 6.2 Neither the payment of the voluntary amounts pursuant to a Bylaw Violation Notice, nor the imposition or payment of any amount pursuant to section 5.1 of this bylaw shall relieve a person from compliance with an Order made pursuant to section 5.2 or otherwise under this bylaw, or under the Act.
- 6.3 Every person who contravenes or fails to comply with any provision of this Bylaw, is guilty of an offence and liable on summary conviction to a penalty of:
- a) In the case of an individual in an amount of \$2000 and in the case of a continuing offence, to a further fine of not more than \$500 for each day or part of a day during which the offence continues; and/or
 - b) In the case of a corporation in an amount of \$5000 and in the case of a continuing offence, to a further fine of not more than \$500 for each day or part of a day during which the offence continues; and/or
 - c) A penalty imposed pursuant to s.8(2)(e) of *The Municipalities Act*, equal to the actual costs incurred by the Municipality in investigating the offence, serving process, and prosecuting the violator.



7. GENERAL

- 7.1 In the event of any inconsistency between the provision of this bylaw and any other bylaw of the Municipality, this bylaw shall govern, save in the case of the Zoning Bylaw, where the provisions thereof shall take precedence.
- 7.2 A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any provision of this Bylaw shall not affect the validity of the remaining parts of this Bylaw.

8. COMING INTO FORCE

- 8.1 This Bylaw shall come into force and effect on the date of Council's approval.

READ A FIRST TIME this ____ day of _____ 2022

READ A SECOND TIME this ____ day of _____ 2022

READ A THIRD TIME AND ADOPTED this ____ day of _____ 2022

SEAL

REEVE

ADMINISTRATOR



SCHEDULE A
Bylaw No. 425/2022

Annual License Fee	\$50
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SCHEDULE B
Bylaw No. 425/2022

Infrastructure/Service Fee for Sewage /Lagoon Services	\$30
Infrastructure/Service Fees for Fire, Policing and Fire Services	\$46
Infrastructure/Service Fees Landfill Services	\$24
Infrastructure/Service Fees for Recreation Services	\$0



RM OF MCKILLOP No. 220
Box 220 Bulyea, SK S0G 0L0 Ph. (306) 725-3230 email: rm220general@rm220.ca

APPLICATION FOR CAMPGROUND LICENSE

I hereby make an application for a license to operate a campground according to the information below and to the plans and documents attached to this application.

Campground Name:			
Location of Campground:			
Number of Campsites in Operation for this Year			

Applicant			
Name:			
Mailing Address	Town/City	Province	Postal Code
Phone Number(s)		Email Address	

Owner(s) All owners of the campground and person operating the campground must be listed in this section			
Name:			
Mailing Address	Town/City	Province	Postal Code
Phone Number(s)		Email Address	

Name:			
Mailing Address	Town/City	Province	Postal Code
Phone Number(s)		Email Address	

Name:			
Mailing Address	Town/City	Province	Postal Code
Phone Number(s)		Email Address	

Name:			
Mailing Address	Town/City	Province	Postal Code
Phone Number(s)		Email Address	



Documents to be attached to the application:

Detailed plan of the campground which includes the following:

Campsites	Roadways	Amenities (if applicable)
As per Bylaw No. 425/2022 (subsection 3.3(c)) " An Application for a campground license shall be accompanied by the license fee and infrastructure/service fees to be paid to the Municipality"		

Annual License Fee: \$50.00

Annual Infrastructure/ Service Fees (per Licensed site) \$100.00

(Invoiced Annually)

Date

Signature of Applicant

APPROVED