

RURAL MUNICIPALITY OF McKILLOP No. 220
RECREATION AND PLANNING COMMITTEE
Committee meeting held in the R. M. Council Chambers
Bulyea, Saskatchewan
August 24, 2016

Present: Reeve: Gary Gilbert
Committee Members: Marilyn LaBatte
Brent Johnson
Olga Thompson
Council Members: Andrew Kuderewko
Administrative Financial Officer: Michele Cruise-Pratchler
Administrative Officer: Crystal Mytopher
Hamlet Board Representatives:

Organized Hamlet of Collingwood Lakeshore Estates: Kevin Patzer
Debra Patzer
Brent Johnson
Organized Hamlet of MacPheat Park: Doug Clark
Roy Jewell
Organized Hamlet of North Colesdale Park: Garry Dixon
Organized Hamlet of Spring Bay: David Price
Devin Krohn
Organized Hamlet of Uhl's Bay: Dan Griffin
Valerie Watson
Dale Matties

Reeve Gilbert called the meeting to order at 7:00pm.

Minutes

Johnson:
"That the minutes for the Recreation and Planning Committee meeting held on May 7, 2016 be approved as presented by the Administrative Financial Officer."

CARRIED.

Discussion

Discussion with regard to the following topics occurred:

1. How can the R. M. Council and Hamlet Boards have better liaison?


Chair

Communication:

- Meetings called earlier with agendas provided when meeting called
- Set group invited but other Organized Hamlets may attend if they wish to
- Agenda forwarded 1 week prior to meeting
- Invitation for agenda items sent out 3 weeks prior to meeting and input closed within 2 weeks prior to meeting
- Current agenda will be used until all Organized Hamlets have been met with through this cycle
- New agenda will be open to input after the first cycle of meetings completed
- Set timeframes for discussion so that time is better managed and issues can be addressed appropriately
- Agenda to be emailed out to Organized Hamlet Board members

2. Dust control

Management:

- RM contract for all Organized Hamlets or Organized Hamlets contract individually?
- RM get prices in the early spring and circulate to Organized Hamlet Boards for their consideration and decision as to if they wish to apply the product
- Get quotes for each type of product to accommodate all terrains and situations
- Obtain quotes and distribute in January

3. Grass cutting – Contract or use own

Uhl's Bay:

- Do own work using RM equipment

MacPheat Park:

- Prefer agreement for service provided by RM
- Pricing concerns if only 1 contractor hired
- Provide satisfactory service for maintenance of all Organized Hamlet requirements
- Provide list of needs for RM to understand the type of services requested

Spring Bay:

- Take away option to maintain independently
- Volunteer cuts grass with personal equipment
- Liability issues need to be understood

- Individuals who do work are the employees of the RM
- RM provide option and Organized Hamlets decide how they wish to utilize the options offered

- Organized Hamlets owning their own equipment allows them to have grass cut whenever they wish to
 - If a contractor can be found, is one cut per week sufficient? Dependent upon weather and conditions
 - Liability insurance requirements for private contractors
 - Liability insurance provided if RM owns equipment or hires employees
 - RM hire employee(s) for summer maintenance
 - Snow removal:
 - Dependent upon Organized Hamlet's needs
 - Preference for ownership of equipment to address snow removal needs
 - Snow removal can only occur as far as Organized Hamlet boundaries if RM equipment has not been on the roads
 - If services contracted out, all maintenance services must be contracted year round
 - Need list from Organized Hamlets as to the types of services that are required and if full year or only seasonal services are required
4. Organic volunteerism
- Most Organized Hamlets operate with volunteers
 - Volunteer information must be communicated to RM prior to activities occurring
 - Details on work completed by volunteers needs to be provided
 - Get details on liability insurance through SARM and coverage for volunteers
5. Garbage – Information
- Installation of compounds and gates around garbage facilities
 - Bylaw allows for levy to be eliminated if locked facility available
 - Issues regarding placement and existence of compounds
6. Meeting regarding Municipal Reserve and Environmental Reserve uses
- Information session to be presented by officials from Water Security Agency, the Ministry of Government Relations - Community Planning, and the Ministry of Environment
7. Budgeting
- Assistance with budget preparation
 - Possible workshop presentation for all Organized Hamlets to attend

8. Implementation of Organized Hamlet Operations Changes

- Efforts being made to correct issues that have been allowed to happen incorrectly and illegally over many years
- Pace of these efforts is not satisfactory as it is happening too fast
- Individuals need to educate themselves on the RMs requirements and should take personal responsibility for following those requirements

9. Bylaw Matters

- Bylaws need more authority to deal with those not complying with the requirements
- Trailer bylaw issues – Enforcement process discussion and consequences of failure to comply
- ATV bylaw – Not enforceable by Commissionaires – Commissionaire should not be stopping elderly people crossing roads to access their gardens

10. Appreciation Extended

- Collingwood – Appreciation for allowing them to attend and comment and request to be invited to participate in the next meeting

Next Meeting The next meeting will be held on September 28, 2016 beginning at 7:00pm in the R. M. Council Chambers in Bulyea, Saskatchewan.

Future meetings – Need to determine frequency of meetings over time depending on demand of Organized Hamlet Boards.

Adjourn The meeting was adjourned at 9:00pm.



Chair



Administrative Financial Officer

**RURAL MUNICIPALITY OF McKILLOP NO. 220
RECREATION AND PLANNING COMMITTEE
MEETING AGENDA
August 24, 2016
7:00pm to 9:00pm**

- 1) Call to order
- 2) Approval of minutes – May 7, 2016
- 3) Organized Hamlet Board discussion:
 - a) How can the R. M. Council and Hamlet Boards have better liaison
 - b) Dust control
 - c) Grass cutting – Contract or use own
 - d) Organic volunteerism
 - e) Garbage – Information
- 4) Meeting regarding Municipal Reserve and Environmental Reserve uses
- 5) Adjourn