

Resort Hamlet of Collingwood Lakeshore Estates Annual Meeting of the Voters

June 12, 2004

Attending:

Rick Harnish
Isobel Harnish
Gary Krivoshein
Rick Gordon
Linda Gordon
Bruce Moldenhauer
Joanne Moldenhauer
George Bahr
Diane Bahr

1. Review agenda

Agenda reviewed with one item added - Large Dogs
Bruce Moldenhauer moved acceptance of agenda
Rick Harnish seconded the motion
Vote: approved unanimously

2. Minutes of the previous meeting

Minutes were distributed; all present had previously reviewed minutes on Collingwood web site.

Isobel Harnish moved minutes of previous meeting be approved as tabled
Diana Bahr seconded the motion
Vote: unanimous approval

3. Old Business

a. Hamlet Account: Information item

- 2003 and 2004 statements as provided by RM 220 were distributed.
- It was noted that the amount carried forward from 2003 did not match starting balance on 2004 statement

Action Item: Secretary to obtain an explanation from RM 220 and post this explanation on the Collingwood web site.

b. Payment of \$10.00 invoice from RM 220 for receipt of RM 220 Council Meeting minutes

- copy of the invoice distributed

Rick Harnish moved that RM 220 be authorized to take payment of the \$10.00 from the Hamlet Account

Bruce Moldenhauer seconded motion

Vote: approved unanimously

c. Building Restrictions

- Gary Krivoshein and Don Bahr met with RM 220 Council on April 7, 2004 to discuss options to ensure high building standards are maintained in the Hamlet. RM 220 agreed to consult the Hamlet prior to issuing building permits.
- Discussion led to the decision that the Hamlet Board required standards to guide their recommendation to RM 220
- A copy of the Architectural Standards that the Developer attaches to his sale agreements was distributed

Resolution:

The Hamlet resolves to adopt pages 1 & 2 the Architectural Standards that the Developer attaches to his sale agreements as a guideline for the Hamlet Board to use when reviewing building plans and making recommendations to RM 220. The Hamlet further resolves to recommend to RM 220 that previously lived in buildings be certified as structurally sound by a professional inspector prior to being moved into the Hamlet and that a bond of a minimum value of \$10,000 be required to be posted by anyone moving a building into the Hamlet and consideration that the value of the bond be higher than \$10,000 if the building requires significant improvement to bring it to an acceptable standard.

Bruce Moldenhauer moved adoption of the resolution

Rick Gorden seconded the motion

Vote: approved unanimously

d. Removal of Playground - information item

- A copy of the letter from the Developer was distributed stating his intent to remove playground

e. Garbage Schedule - information item

- Copy of the schedule as provided by RM 220 was distributed
- It was noted that garbage is being deposited on the Developer's land to the East of the Hamlet

Action Item: The secretary is to acquire information from RM 220 about the proper disposal of garbage and post on the Collingwood web site

f. Resignation of the 3 year Hamlet Board member

- The resignation of the 3 year Hamlet Board member was tabled
- Election of board members at this meeting will include replacement of this

board member to serve the remaining 2 years of the term

4. New Business

- a. **A delegation will meet with RM 220** on June 14, 2004 regarding the reduction in the tax levy allotted to Resort Hamlets in RM 220 - information item

- A copy of the presentation and survey was distributed

Action Item: Gary Krivoshein will represent the Hamlet at the meeting

b. **Hamlet expenditure authority**

- Discussion on delegating authority to the Hamlet Board to authorize RM 220 to make expenditures from the Hamlet Account (between Hamlet General meetings) led to the following motion:

Rick Harnish moved to grant authority to board members to authorize RM 220 to make expenditures up to \$500 for each transaction when 2 of the 3 board members have agreed to the expenditure.

Rick Gordon seconded the motion

Vote: approved unanimously

c. **Proposed road maintenance expenditures**

- Last winter the Hamlet roads were snow ploughed by Paul Dosch and RM 220
- Paul Dosch was paid for 4 hours @ \$50/hour for a total of \$200 from the subdivision Snow Plough Fund. The current balance of this fund is \$367.43
- It appears from the Hamlet Account statements that the RM 220 charged \$165 (1.3 hours) for one trip through Hamlet in spring; this was paid from the Hamlet Account
- Hamlet roads were graded 4 times last summer by RM 220 and one time so far this summer; cost charged by RM 220 is approximately \$100/hour
- Suggested that the current Snow Plough Fund be converted to a 'Social Fund'; this should be raised at the fall meeting.

Diane Bahr moved to grant authority to board members to authorize RM 220 to make expenditures up to \$1300 in total for road maintenance for the period from now to the General Meeting of the Hamlet next spring

Bruce Moldenhauer seconded the motion

Vote: approved unanimously

d. **Dust Treatment of Hamlet roads**

- A quote of \$1464.22 from Western Road Management for application of

Lignosulphonate to the Hamlet roads was distributed. It was noted that this company only applies this product in early spring (May) so application in 2004 is not likely possible

- Rick Gordon reported that Russ Berjian has offered to donate a quantity of dust treatment (Lignosulphonate) and Rick has offered to apply the product to a portion of the subdivision road.
- RM 220 has been sent an email asking if the RM has any issue with applying dust treatment to a portion of the Hamlet roads.

Rick Gordon moved that dust treatment be done on a trial basis for the 2004 season with donated materials and labour and if there are no negative results from this trial that the Hamlet Board negotiate with a commercial firm for application of Lignosulphonate and authorize RM 220 to expend up to \$1500 for dust treatment in the spring of 2005.

Bruce Moldenhauer seconded the motion.

Vote: approved unanimously

e. Grass mowing - information item

- It was noted that the only grass that is within the subdivision boundaries that is on public land is on the road right of way

f. Bulletin Board

- It was noted that not everyone in the subdivision accesses the Collingwood web site or has an email address and that there was no place to post notices
- The low attendance at this meeting may in part be due to the lack of a bulletin board (notices of the meeting were posted on three prior weekends on 3 light standards in the subdivision as well as being posted on the Collingwood website 4 weeks prior to the meeting)
- A verbal estimate was obtained from a local contractor for construction of a bulletin board (the same as at Island View) - \$1500
- Rick Harnish offered to donate a 4 X 8 foot bulletin board made with a metal frame and treated ¾ inch plywood. Rick Gordon volunteered to excavate the holes to erect the bulletin board.
- Materials such as plexi-glass will have to be purchased and if volunteer labour is not available a contractor may have to be hired to complete bulletin board.

Rick Harnish moved that up to \$500 be spent on construction and placing a bulletin board either at the location where the Developer previously had one (immediately West of the second streetlight near the entrance of the Hamlet or where the "Electronic Surveillance" sign is located.

Linda Gordon seconded the motion

Vote: approved unanimously

g. Joining the Provincial Association of Resort Communities (PARCS)

- PARCS is an association of resort communities that have organized to lobby the Saskatchewan Government and local municipal governments on various issues (most related to taxation)
- Other Resort Hamlets in RM 220 are members
- An information booklet was circulated and membership information distributed

Bruce Moldenhauer moved that the Hamlet become a member of PARCS at a cost of \$125/year but membership be purchased at the commencement of PARCS membership year (January).

Isobel Harnish seconded the motion

Vote: approved unanimously

h. Web site hosting

- The current Collingwood web site is hosted for free by MSN
- All agreed that this free site is ok and that purchasing space on a site that does not have advertising is not worth the expense (\$100-200/year)

i. Large Dogs

- It was noted that Resort Hamlets do not have the authority to create bylaws restricting dogs running at large but a resolution by Hamlet lot owners may encourage dog owners to consider the rights of other Hamlet residents.

Resolution: That dogs within the Hamlet are to be closely supervised by their owners in the interest of community harmony.

Linda Gordon moved that the resolution be adopted

Rick Gordon seconded the motion

Vote: approved unanimously

5. Election of Hamlet Board members

- Replacement of the 3 year term member for the remaining 2 years
 - Joanne Moldenhauer nominated Rick Gordon
 - Diane Bahr seconded nomination
 - Rick Harnish moved nominations cease
 - Bruce Moldenhauer seconded motion
 - **Vote:** unanimous approval that nominations cease
 - Rick Gordon elected

- Election of new 3 year member
 - Bruce Moldenhauer nominated Gary Krivoshein
 - Diane Bahr seconded nomination
 - Rick Harnish moved nominations cease
 - Bruce Moldenhauer seconded motion
 - Vote: unanimous approval that nominations cease
 - Gary Krivoshein elected

6. Next Meeting

- It was noted that more Hamlet lot owners may attend the Hamlet General Meetings if the meetings were held in conjunction with another Hamlet event.

Bruce Moldenhauer moved that next meeting be held at 4:00 p.m. on August 28, 2004 in conjunction with the Hamlet BBQ

Linda Gordon seconded the motion

Vote: approved unanimously

Bruce Moldenhauer moved meeting be adjourned

Rick Gordon seconded the motion

Vote: approved unanimously