

Executive Meeting, Feb 7, 2016

1:15-2:15, Yvonne's House

Discussed the Boat launch. It was in the budget, the committee did some leg work. No one has volunteered to fill in the application yet. Would be good to get that going so we could install in the spring. Yvonne will check with the R.M to see what all we need to get started.

Discussed WSA reply to our concerns regarding spring flooding, and how to approach the run off this year. The WSA report was a bit ambiguous, and we have not yet heard from the R.M regarding their direction. Without clear direction from the R.M, and since we had no quorum at our fall meeting- which meant no vote, and therefore no mandate, we have no choice this year, we can not purchase or rent a pump to assist with the flooding. Unless we hear differently, any water pumping is at the risk of any individual who does the pumping, or group if they choose to help each other. If someone raises the issue at the AGM, we can hold a vote to reimburse if the community wishes, and if the R.M allows. We can have a discussion at the AGM regarding hiring an engineer to give us some idea of the work that is necessary to address the water flow in the future.

Parcs letter- Yvonne shared previously with Martin and Brent the e-mail about Zebra mussels, will send to residents

Beach Clean up, Fishing derby and Fireworks- Yvonne has dates from previous events. Will have that info to send to R.M when the budget goes in.

R.M. Financials are late. They should have been received by January 20, I have requested them again, have not yet received them.

Discussed that we have yet to have a meeting, or any answers from the R.M. Waiting is getting frustrating...hopefully soon we can get some information, our list just keeps getting longer.

Brent to ask Wayne if he is interested in grass cutting- not urgent that we get a reply immediately. If he is interested, we will discuss the contract with the R.M. If he likes the contract, he can sign it, no pressure, he can change his mind.

We should begin a list of topics for the AGM:
-Water levy to take effect in 2017?, we can't decide that without a vote, and last year was a year of watching the budget.

Flooding- without a quorum, and without the R.M's input we can't spend any money on the pump that was requested

Sign- Brent to continue to look into a sign for the beach and come with a quote

Beach signage- was told we could get posts from Bulyea, but they don't have them. Will check with Strasbourg and see if the lumber yard has them.

Would be nice to get those signs all up before too long.

E-mail for residents to explain recent updates- WSA, budget & PARCS.

Once financials are received, will set a date to get together to go through them.

2015 Executive Activities

- March 14, 2015- Yvonne attended R.M. Orientation with Hamlet Committee, received Hamlet book of Regulations. Chris and Bob were still out of the country and unable to attend.
- April 6th, 2015- Shared Hamlet books and information from Orientation with Chris and Bob.
- April 16, 2015- Chris and Bob had decided to step down from the Exec. Discussion revolved around holding a meeting to elect new officers. Also discussed, developing a survey about the potential development by Kyle and January.
- April 18, 2015- Scheduled to attend R.M orientation, Chris and Bob refused.
- April 25, 2015- Meeting at Chris' to clarify agenda for meeting scheduled for May 3rd. Topics discussed were agenda for meeting, voting and survey.
- May 3rd, 2015- Meeting held at Ross Renton's house, nominations and no vote needed. New Executive, Martin Isaac, Jerry Labatt, Yvonne Laycock. Minutes sent out to R.M and Hamlet residents. Minutes on file.
- May 9, 2015- First meeting of new Executive, Jerry's house. Minutes sent to R.M, information sent to residents. Minutes on file/inventory on file/ info on file
- May 12, 2015- Martin and Yvonne went to RBC to deposit petty cash and close the Mohr's Maintenance account. Jerry unable to attend.
- May 16, 2015- Beach Clean up
- May 17, 2015- Meeting at Yvonne's house, 3 pm. Discussed R.M , AGM dates, Bylaw officers
- May 20, 2015- Yvonne went to R.M to deliver cheque from RBC, water usage report and also invoices. Delivered last surveys. Asked about setting up accounts, discussed Bylaw Officer, Grass cutting providers. Asked about verifying survey reports.
- May 23, 2015- Yvonne and Martin met with Bob Hanson to discuss grass cutting within the Hamlet. Quote on file
- May 26, 2015- Jerry and Yvonne meet to discuss Bob Hanson quote. Also discussed Wayne wanting to cut the grass again. Jerry wants to discuss with Martin.
- May 31, 2015- Martin's house 10 am. Discussed contract for grounds maintenance and liability issues around that topic, and also outside contractor. Martin and Yvonne prefer outside contractor. Discussed pay per hour, specific areas to be cut, no charging for trips to the city(except in an emergency), purchasing gas in advance to cut down on travel. If Wayne signs a contract, he is to keep track of actual hours worked, to give a better understanding of how much an outside contractor would cost. No cutting of adjacent land- to assist with actual hours . If Wayne cuts grass on private property, he needs to use his own equipment. Jerry wants to have a contract with Wayne, in order to get the grass watered and cut as soon as possible, and feels Wayne should have an opportunity to see the contract to decide if he wants to or not, and then we can discuss at the AGM, the possibility of hiring outside help in the winter and maybe in the summer next year. Jerry feels that if we jump to an outside contractor first, the residents may rebel. Yvonne feels that since Wayne quit it is the perfect opportunity to try something new. Martin and Yvonne agreed to have Jerry begin developing a contract.
- June 1, 2015- June 4, 2015- 4 drafts of contracts, many e-mails clarifying between all three of the Executive. Emails on file. Drafts on file.
- June 4, 2015- Yvonne went to Bulyea to set up account for the Hamlet, and get a membership Co-op # 2507, also applied for gas card lock. Began process to have an account set up with ClearTech for chlorine and test supplies.

June 24, 2015- Jerry receives a photo of the play structure and requests that it be tarped, and that he is unhappy with the way this was handled, and concerned about more liability. Yvonne replied to clarify, structure was tarped. Iris Lang sent an email outlining her knowledge of contracts within the context of service contracts vs contracts for service, and how that may apply to our grounds maintenance contract with Wayne. Jerry replied that we will bring this up at the AGM. Emails on file.

June 25, 2015-R.M confirms ClearTech account has been set up.

June 26, 2015- Brent and Les deliver the swing set to Kyle's property.

June 27, 2015- Yvonne created invoice for Wayne's second installment of \$600. Sent to R.M along with invoices from Lakewood Septic, and Water testing. Emails on file

June 28-

July 3, 2015- Yvonne e-mailed and spoke with R.M about an invoice from B&B that Wayne had not received payment for yet. The R.M has issued payment to B&B directly in error. Yvonne spoke to B&B, who is investigating to determine if they returned the cheque to the R.M. B&B will call Yvonne back, or Yvonne will call them on Monday. Roger Miller arrived for compliance report on water.

July 4, 2015- Meeting at Yvonne's house, 2:00-3:30 pm. Minutes to be approved at next meeting of the Board. Minutes on file.

July 6, 2015- Requested from Michele information on liability for our tractor in Wayne's garage, and Wayne's tractor in shed at beach. , Forwarded Iris Lang's e-mail for advice to Michele. Water Report daily readings sent to R.M, requesting confirmation the requirement been met. Confirmation from B&B that they will send Wayne a cheque directly for invoice paid by R.M to B&B in error.

July 7, 2015- Yvonne forwarded to the R.M invoices for payments to Jerry for spray paint and photocopying, to Yvonne for ink, membership with Co-op and Chlorine, B&B, Water test for June. E-mail reminder sent to residents with simple agenda included. E-mails on file

July 8, 2015- Martin sent e-mail to residents with Budget information for residents to read in advance and to have copy if they like. Jerry requested copies be available at AGM due to printing concern. Jerry received quote for electrical at pump house, e-mail on file.

July 9, 2015- Yvonne posted notice about new recycling date, per Jerry's request. Copied items for AGM. Jerry received reply from Ross and Les regarding water duties. Emails on file

July 10, 2015- Jerry received update on quote for electrical at pump house.

July 11, 2015- AGM, Held at Ross' house, 10:00 am- 2:00 pm. Minutes on file.