



ORGANIZED HAMLET COMMUNITY WATER WELL OPERATIONS

Policy Objective	To ensure that community water wells located in Organized Hamlets are operated in a safe, responsible fashion
Authority	Resolution # 217/2018
Supporting Bylaw	
Related Policy(s)	

LEGISLATIVE AUTHORITY

OBJECTIVE

This community water well operations policy is implemented to ensure that all public water sources within the boundaries of the Rural Municipality of McKillop No. 220 (the RM) are operated in a safe and responsible fashion.

This policy is adopted as an affirmation of Council's commitment to accountability and transparency to the ratepayers of the Municipality by ensuring that all information that may be legally distributed is available to the ratepayers. Council also recognizes its responsibility and accountability to all ratepayers. By implementing this policy, Council seeks to reconcile these two objectives.

SCOPE

Establishment of a framework setting out the minimum requirements for all Organized Hamlets that have a community water well within the boundaries of the Organized Hamlet.



DEFINITIONS

- a) "Council" means the Council of the Rural Municipality of McKillop No. 220
- b) "RM" means the Rural Municipality of McKillop No. 220

POLICY

1. Community Water Well Documentation

- 1.1. Every Organized Hamlet Board for an Organized Hamlet that has a community water well must submit to the RM administration office all documentation that exists relating to the current and historical operations of the community well, including drilling reports, inspection reports and registration documentation.

2. Community Well Inspections

- 2.1. Every Organized Hamlet Board must maintain a log book relating to regular inspections of the community water well by an Organized Hamlet Board member that has been appointed to this responsibility. The log book must contain record of inspection of the community water well and the surrounding areas, noting any irregularities or concerns resulting from the inspection.
- 2.2. Regular inspections of any community water well located within the boundaries of an Organized Hamlet must occur, at minimum, weekly between May 1 and September 30 each year and monthly between October 1 and April 30 each year.
- 2.3. A copy of the log book maintained by the Organized Hamlet Board, as required in Section 4, for any calendar year must be filed with the RM administration office no later than January 31 of the following year.
- 2.4. A copy of the annual inspection report from the Health Region Public Health Inspector must be filed with the RM administration office immediately following the annual Public Health Inspector's visit.
- 2.5. Any compliance issues identified by the Public Health Inspector must be addressed immediately following the inspection. It is the responsibility of the Organized Hamlet Board to arrange a meeting with the RM Council to determine the way in which the compliance issue will be addressed.



3. Community Well Water Sampling

- 3.1. An Organized Hamlet Board shall ensure that any community water well located within the boundaries of the Organized Hamlet has water sample testing for coliform bacteria and nitrates submitted to the Provincial Laboratory at least semi-annually. The cost of testing shall be the full responsibility of the Organized Hamlet and shall be charged to the Organized Hamlet account by the RM.

- 3.2. An Organized Hamlet Board shall ensure that any community water well located within the boundaries of the Organized Hamlet has water sample testing for health and toxicity submitted to the Saskatchewan Research Council at least once every three (3) years. The cost of testing shall be the full responsibility of the Organized Hamlet and shall be charged to the Organized Hamlet account by the RM.